



# CITY OF MILWAUKIE

## PLANNING COMMISSION MINUTES

City Hall Council Chambers  
10501 SE Main Street  
[www.milwaukieoregon.gov](http://www.milwaukieoregon.gov)

November 14, 2023

**Present:** Joshua Freeman, Vice Chair  
Aaron Carpenter  
Joseph Edge  
Amy Erdt  
Lauren Loosveldt  
Will Mulhern

**Staff:** Ryan Dyar, Assistant Planner  
Vera Koliass, Senior Planner  
Laura Weigel, Planning Manager

**Absent:** Jacob Sherman, Chair

(00:09:24)

### 1.0 Call to Order — Procedural Matters\*

**Vice Chair Freeman** called the meeting to order at 6:30 p.m., read the conduct of meeting format into the record, and Native Lands Acknowledgment.

**Note:** *The information presented constitutes summarized minutes only. The meeting video is available by clicking the Video link at <http://www.milwaukieoregon.gov/meetings>.*

(00:10:21)

### 2.0 Planning Commission Minutes

The August 22, 2023 and September 26, 2023 minutes were approved as presented.

(00:11:14)

### 3.0 Information Items

**Planning Manager, Laura Weigel** let the public know about the upcoming city events which can be found on the city calendar.

(00:11:55)

### 4.0 Audience Participation

No information was presented for this portion of the meeting.

(00:12:21)

### 5.0 Community Involvement Advisory Committee (CIAC)

No information was presented for this portion of the meeting.

(00:12:56)

### 6.0 Hearing Items

(00:13:03)

**6.1 CSU-2023-005-Major Modification for Sunshine Early Learning Childcare Center**  
**Assistant Planner, Ryan Dyar**, announced the applicable sections of the Milwaukie Municipal Code (MMC): MMC 19.302, MMC 19.502.1, MMC 19.504.7, MMC 19.600, MMC 19.700, MMC 19.904, MMC 19.1006. **Dyar** presented the staff report via a power point presentation. Both are included in the meeting packet.

The applicant **Jennifer Fogelsong**, Owner of Sunshine Early Learning Centers, spoke to the commission about the project and the operation of the cross walk.

**Vice Chair Freeman** closed the public testimony.

Commission Discussion:

The Commission was unanimous in approving the application. **Commissioner Joseph Edge** motioned to approve CSU-2023-005 as presented. **Commissioner Will Mulhern** seconded the motion. The motion was passed with a 6-0 vote.

(00:42:32)

**7.0 Work Session Items**

(00:42:49)

**7.1 Title 17 Code Amendments**

**Senior Planner, Vera Koliass** presented the staff report and explained the proposed amendments. The commission discussed how the proposed amendments would affect natural resources, the possibility of maximum disturbance area standards, and state requirements.

(01:18:29)

**8.0 Planning Department/Planning Commission Other Business/Updates**

**Vice Chair Freeman** informed the public that the Ledding Library will have Umbrella Parade crafts available and that there is an upcoming New Years Eve event.

(01:19:33)

**9.0 Forecast for Future Meetings**

November 28, 2023,                      Hearing Item:    No items at this time

December 12, 2023,                      Hearing Item:    No items at this time

Meeting adjourned at approximately 7:45 p.m.

Respectfully submitted,

Petra Johnson, Administrative Specialist II