

City of Milwaukie
Milwaukie Park and Recreation Board (PARB)
MEETING MINUTES
City Hall Conference Room
January 27, 2015

Members Present: Bob Cooper (Chair), Lisa Lashbrook, Ray Harris, Lynn Sharp, and Tony Andersen

Absent: Lisa Gunion-Rinker (Vice Chair)

Staff/Visitors: Steve Butler (City staff liaison), Mitch Nieman (future City staff liaison), Gary Parkin (City staff filling in for Kenny Hill, City staff) and Jeroen Kok (North Clackamas Parks and Recreation District Strategic Planning, Development and Resource Manager)

Update on Staff Liaison

Mr. Butler explained that as he is resigning from his job with the City of Milwaukie, Mitch Nieman will be the new staff liaison for the time being.

Update on Four Parks Master Planning Process

Jeroen Kok briefly described where the process is, time-wise, and then provided an update on the four master plans

- **General Update: Mr. Kok** explained that NCPRD staff has been reviewing the draft plans and his staff has provided some extensive comments and had follow up meetings in order to confirm that the plan has the correct amount of detail.
 - Timeline: This week, consultants are getting one document master plan to look at, and they're hoping for a turn around with final drafts within a two week time frame. After that, the last step is the land review process with the City, which may take between 2.5 to 3.5 months, with public notice and planner schedules. Hoping to have process wrapped up by late spring. **Member Sharp** asked if that includes the specs for Wichita Park. **Mr. Kok** explained that that's already been through the process, so Wichita should be wrapped up within the next 3-4 weeks. **Member Sharp** would like to see the specs, and **Mr. Kok** said once they get them he'll get them to her, the Linwood NDAs, and anyone else.
 - Cost Estimate: Consultants are providing initial cost estimates to NCPRD. NCPRD has initial questions and suggestions to the consultants for those first figures; they're still working on it. NCPRD want to make sure that the full cost detail is included in the complete budget. The bulk of the work with the consultants should be wrapped up in the next few weeks.
 - **Mr. Butler** added that the good thing about the next step, the City's review process, is that it allows for public comment and input.
- **Funding / Grants: Member Sharp** asked if there are any specific funding groups that are being targeted. **Mr. Kok** said the primary funding source has been Oregon State Parks and Recreation (OPRD). They have multiple programs at the state level to help fund these types of projects, and NCPRD has used them for funding before. **Mr. Butler** added that the City used them for funding some of Riverfront Park. **Mr. Kok** said they key is that most of the grants require a 50% match (it varies), and having the project close to being ready, as you typically have 2 years once you receive grant funds to use them. **Member Lashbrook** asked if it is harder to get funds for neighborhood

parks vs larger projects like the Riverfront. **Mr. Kok** said not necessarily; it depends on circumstances as well as the ability to tell your story and convey your need. A compelling story is very helpful. **Mr. Butler** explained that the local government grant program is now open, and they are aiming for the largest level grant, which typically require under-construction drawings. Therefore, Riverfront Park (parts of Phase III) or Wichita, would meet this criteria. Also, OPRD has a 40% minimum match cash, so for Wichita, we're looking at a match of about \$200,000 plus, with the deadline on April 1st. This is on Council's radar, but the main issue is finding the money for the match amount. **Mr. Harris** explained that in his experience, having a solid presentation made a big impact on the evaluators. **Mr. Kok** said that there are other fund sources out there, and they keep their eye out constantly, and in the past have had to be creative and will continue that.

Urban Forestry: Tree City USA Update

Member Sharp put together a one-page update that summarizes what the subcommittee has been up to, and what they'd like to present to the full board as a recommendation/plan going forward. The basic recommendation of the subcommittee is that they'd like to go forward with Tree City USA compliance. One of the requirements is to have a Tree Board or Committee itself, so that could be this group or could designate a separate group. There is a current city tree ordinance that will need some modification, including the establishment of the board and some financial commitments. Member Sharp has also collected 4-5 surrounding city's ordinances, and is happy to work with some planners to get a rough draft of what a revised ordinance could look like. **Mr. Butler** said it would be a combination of a planner and Kenny Hill, who will be the sub-lead for that effort. **Member Sharp** explained that the Tree City USA is okay if you only apply it to public land; the long range consensus is for it to apply everywhere, but first it's best to start with public land. Will also need to put together a budget request, where you need to demonstrate that at least \$2 per capita are expended on a Tree City program. **Mr. Nieman** said he's curious to know if there's an affiliation budget or membership fee. **Member Sharp** does not think so, but they'll need to check into it. **Mr. Butler** said that for the first year, it'll be okay because we can piggyback on Riverfront Park and TriMet's investments. The issue will be the next year and if we can use some of Gary's Public Work's budget, or if we want to allocate a fund for \$2 per capita. **Mr. Parkin** added that right now the City does not take care of trees, it is the property owners. So if we change that, there's a cost to preform that. **Member Sharp** said Friends of Trees can help with amending the street tree list to be more expansive. This could also include a planting event. **Member Lashbrook** asked if we want to include anything about Heritage Trees. **Member Sharp** said that they'd have to start from the beginning because the Clackamas County ordinance section only includes unincorporated areas. She'd also like to take an inventory of the native dogwoods in the spring and possibly collect seeds. **Mr. Butler** clarified that the Heritage Tree Program and Tree City USA projects will run parallel, with both programs occurring at the same time. **Mr. Cooper** added that as a broader picture, increasing the canopy will be a future program goal. **Mr. Butler** said that if we wanted to include the canopy in the Tree City USA application, it would take years to get, so probably should leave it out of the application and make it as future goal down the road. **Mr. Parkin** added that Julian with the City can be a great future resource "tree expert" for the Friends of Trees project. **PARB** decided on using the entire PARB as the "Tree Board" in the Tree City USA application. **Mr. Butler** added that the City Council goal session is coming up, so PARB can add their input. **Mr. Nieman** said he's happy to on behalf of PARB, submit their top priority goal to council. **Member Lashbrook** said they should submit the Tree City USA summary document that

Member Sharp put together, with just some additions about Heritage Trees. **Member Sharp** will edit the document, send it to members for review, then send to Mr. Nieman to submit to council for their goal session.

PARB Members' Presentations to the NDAs in 2015

PARB as a group decided to go to the March NDA meetings instead of February.

- Lake Rd: Chair Cooper
- Ardenwald: Member Gunion-Rinker
- Linwood: Member Sharp
- Historic Milwaukie: Member Lashbrook
- Lewelling: Member Lashbrook
- Island Station: Member Sharp and Vice Chair Gunion-Rinker
- Hector Campbell: Member Andersen

PARB Terms

- Chair Cooper is terming out
- Member Sharp and Member Lashbrook are interested in continuing
- Will need to recruit for Chair Cooper's position and the vacant position
- Mr. Nieman to touch base with Vice-Chair Gunion-Rinker to determine her interest in serving another term

Update about Riverfront Park's Construction Schedule

Mr. Kok explained that construction is back underway, and a lot of activity is going on offsite, like the floating dock (to be installed next week) and the restrooms (to be installed soon). By March 1st, the park side (McLoughlin inward) will be done. Items that will most likely **not** be done by March 1st: McLoughlin intersection improvements and driveway approaches for providing ingress and egress to the site. The City is hoping for ODOT to approve permits before March 1.

Additional Updates:

- Trolley Trail
 - There are public safety concerns at the 22nd intersection; ODOT is working on it. Hoping to get a consensus and move forward to get an on-site build while crews are still on the ground
- Post-Ballot Measure with the Board of County Commissioners
 - Discussion to take place soon
 - Prescient results breakdown has been created
 - "Where do we go from here" will be discussed
- Spring Park
 - Wrapping up final construction drawings
 - Construction this summer is the target
 - Likely will have some limited access during construction
- Kellogg Creek / Dam Removal
 - Wildlands: great project, city should keep going, but ODOT is the key player
 - \$18-\$19 Million replacement of the bridge, and without ODOT, won't come close to

paying for it

- Officially ended formal relationship with Wildlands, and for now this project is on hold
- A document 4-5 pages is available of the summary and events leading up to the determination/decision. (**Mr. Nieman will provide**)

Next Meeting – February 24th is the next regularly scheduled meeting.

Adjournment - A motion to adjourn was made by **Member Harris**, with a second by **Member Lashbrook**; motion passed unanimously.