

City of Milwaukie
Milwaukie Park and Recreation Board (PARB)
MEETING MINUTES
Milwaukie City Hall
April 22, 2014

Members Present: Bob Cooper (Chair), Lisa Gunion-Rinker (Vice Chair), Ray Harris, Lisa Lashbrook, Mike Miller, & Lynn Sharp (*via phone*); Steve Butler (City staff liaison) and Jeroen Kok (North Clackamas Parks and Recreation District staff liaison)

Absent: N/A

Visitors: Sal DiGrande, RiversWest Small Craft Center; Police Captain Mark Dye, and Dion Shepard, Historic Milwaukie NDA

Minutes

The minutes from the March 18, 2014 meeting were unanimously approved, upon a motion by **Member Harris** and a second by **Vice Chair Gunion-Rinker**.

RiversWest Small Craft Center's Search for a New Location

Sal DiGrande, President of RiversWest Small Craft Center started his presentation by talking about the history of his organization. It started out at Oaks Bottom Park, but they needed more space so moved to Hayden Island. It turned out that the current is too swift to load and unload in front of their building. His organization's focus is to promote people getting on the water. They are now interested in a new location, because they need even more space (@ 3,500 square feet) for meetings and classes (boat building and maritime safety), along with an area for craft storage and boat maintenance. They are thinking of Riverfront Park, but heard from **Steve Butler** that the park's space has already been programmed for several years. **Mr. DiGrande** was interested in hearing if the PARB members could think of another location. His organization is looking for land, but would be willing to pay for the building, landscaping, and all utilities.

Mr. Miller asked if the Center was a nonprofit group, with the answer being yes. **Member Lashbrook** asked if they rent out small craft to the public? **Mr. DiGrande** responded that they make water craft available to their members, but not to the public because of liability insurance reasons. **Chair Cooper** suggested the "Cash Spot" property as a potential site. **Mr. Butler** said that site was currently being examined for its mixed use development potential. **Mr. DiGrande** added that McLoughlin Boulevard is a significant barrier to transporting boats across it. Member Harris said that there used to be a marina in Milwaukie's harbor. **Mr. DiGrande** asked if there was any possibility for there to be a floating marina off the edge of Riverfront Park. Mr. Butler believed it was extremely unlikely to be allowed. **Member Gunion-Rinker** suggested that Mr. DiGrande speak with the Riverfront Task Force. **Mr. Butler** said he would follow up with the Task Force Chair about the suggestion. **Mr. DiGrande** thanked the Board for its time and interest

Review of 2013 PARB Report to Council

The PARB spent much of the meeting reviewing the 2013-14 work program and identifying which specific action items had been accomplished completely, partially, or not at all. The

group was pleased to note that most tasks had been accomplished. At the same time, the PARB indicated which work items should be continued over the next 12 months. **Mr. Butler** took detailed notes during the PARB's discussion, and said he would send out a draft version for the PARB to review before the next meeting. The goal is to have both documents finalized, so that they may be presented at the June 3, 2014 Council Study Session. A question was raised about consistency between the City and NCPRD's park rules (work plan item #3); **Mr. Kok** said he thought that both entities' rules were now consistent, but would double-check on it.

Minthorn Wetlands Area

Mr. Butler reminded the group that the issue of police action regarding inappropriate behavior in the Minthorn wetlands area was brought up at the last PARB meeting. **Captain Mark Dye**, Milwaukie Police Department, said that the police could "trespass" people from Minthorn for disorderly or inappropriate behavior, if they received permission from Wetlands Conservancy and North Clackamas Parks and Recreation District. He said that the most effective approach would be for someone observing such behavior to call the Police Department at that time. Once someone has been trespassed from a site, then they can be arrested if they return to the same location. **Vice Chair Gunion-Rinker** said it may be difficult to discern what is appropriate versus bad behavior. She then asked whether hours were posted for the Minthorn wetland area? **Mr. Kok** said that he would check the existing sign and report back to the PARB about its contents.

Update on the Four Parks Master Plan RFQ

Jeroen Kok described the process for consultant selection, stating that responses were due to the District by 4:00 p.m., April 23. He said that if there was a clear "winner" among the submittals, then the District would move directly to contract negotiations with that firm. If there two or more firms that rose to the top, however, then there might be interviews of those top firms. The group reviewing the Statements of Qualification and potentially conducting interviews was Jeroen Kok and Katie Dunham (representing NCPRD), and Lynn Sharp and Steve Butler (representing the City of Milwaukie).

Mr. Butler raised the issue that an issue had been raised by Dion Shepard about the non-master planning focus of the Kronberg Park work. **Ms. Shepard** said that a master plan was needed, if the City intended to apply for grants, etc., for future construction. **Mr. Miller** agreed that the focus should be on a master plan. **Mr. Butler** added that the scope may need to be smaller (for example, on the upland portion of the park) in order to fit into the overall project budget, but that it was an important objective to be able to apply for grant funds for Kronberg Park at the end of the upcoming project.

Upcoming events – It was decided that the next PARB meeting date would be changed to May 20, due to the Memorial Day holiday.

Next Steps/Adjournment

Member Sharp moved, with a second from **Member Lashbrook**, to adjourn the meeting; motion passed 5-0.