

**Park and Recreation Board  
November 27, 2012  
Minutes**

**Attendees:** Hughes, Dow, Gunion-Rinker, Pinker, Schaeffer, Harris, Miller, Cooper

**Approve October Minutes**

October minutes were approved as written, 6-0

**District Master Plan status**

Katie Dunham, from the Park District gave a summary of the Master Plan process to date:

- District is doing an inventory of all properties and level of service mapping to help prioritize where future facilities could or should go
- The survey conducted from Sept to Nov of 2012 had 750 people participate (both on-line and mail in)
- 128 people participated in the small group sessions
- 100 people attended the cost recovery session at the Milwaukie Center. Katie went over the summary of the results of this process (see attached) The results of this process will be used to determine which services the District provides should have fees associated with them
- Spreadsheets from surveys will be done in December or January and will be presented to the DAB.
- In February there will be a large public meeting at which to see and discuss the results of the master plan process.
- The entire process should be completed by May, 2013
- Governance is an issue for the District in that the Board of County Commissioners is the decision making body – but with one exception, the Commissioners don't live in the District. The District is unusual in that it does not have its own decision making board.

PARB Member questions:

**Gunion-Rinker: were the mail in surveys and on-line surveys weighted the same?**

Dunham: No, the mail-in surveys were tallied separately and were statistically accurate – while the on-line surveys were not statistically accurate (she noted that the results were similar, though)

**Hughes can we get a copy of the actual survey questions and an executive summary of the results?**

Dunham: We hope to have all of this available in December or January.

**Herrigel: Any big surprises or “Ahas”?**

Dunham: Acquisition of natural areas was a high priority as were community events. There was also a fairly positive response on the funding question.

**Hughes: How much money does the District get from the County to run their services/ facilities.**

Dunham: None currently – the County used to share services with the District but they no longer do that. The District pays for the use of all County owned and funded facilities, equipment and staff.

## **NDA meeting report back**

Gunion-Rinker attended the Ardenwald NDA meeting and said there were not many questions. Most people had filled out the District survey on line.

Schaeffer attended the Hector Campbell NDA and noted that they had raised questions about the Sunnybrook Extension and the public use of the former Hector Campbell elementary school building. After some discussion, the group decided that JoAnn should ask the NDA to write a letter to the Park Board and Council noting their concerns.

Hughes also asked that Herrigel locate the letter that the Island Station NDA had written and said he felt that each letter should be responded to.

Regarding the Sunnybrook Extension, Dow noted that the County is currently soliciting public input on their Transportation System Plan (TSP) and that this might be a good place for people to express their views on this project. She also suggested that people attend the TSP input sessions.

Bob Cooper and Sherri Dow will attend the Lake Rd and Linwood meetings in December. Herrigel said she would get them both talking points in advance.

## **Report back on:**

**Riverfront Park Status:** Herrigel said she still needs to get a summary of the Riverfront Park status to the group. Harris suggested e mail would be fine.

**Heritage Tree Programs:** Herrigel said she had done some research on heritage Tree programs and noted that many local jurisdictions have these programs. She said that in general their focus was protecting trees that are exceptional in size, form or rarity or horticultural value. Most programs involve an arborist or forester. She noted that designations on private property have to be approved by the property owner but once approved, the designation continues with all future owners of that property.

The group asked that Herrigel invite someone from Lake Oswego or Clackamas County to attend the next PARB meeting to discuss how their program works.

## **Project Updates**

**Klein Point** - Opening event is December 1 at 10 am

**Wichita** – The street edge along Monroe has been regarded and Herrigel planned to ask the NDA to contribute toward the \$1700 cost of the work.

**Kronberg/Kellogg** - The land use process for Kronberg Park is intended to be included in the Kellogg dam removal project to be completed by Wildlands, a conservation bank organization..

**Other**

The group voted, 6-0, to cancel the December Park Board meeting since the regular meeting date falls on Christmas day. The next meeting will be January 22.