



Library Expansion Task Force Meeting Minutes

June 23, 2011

Ledding Library Fiction Room

Meeting called by: Joe Sandfort, Ledding Library Director

Library Expansion Task Force Members present: Greg Chaimov, Mark Docken, Tom Hogan, Ed Zumwalt, Lisa Batey, Jon Stoll, Paul Klein, Scott Churchill, Kathi Schroeder, Christie Schaeffer, Fred Bruderlin and Jerry Connolly.

City Staff present: Bill Monahan and Grady Wheeler.

Library Staff present: Nancy Wittig and Joe Sandfort.

Meeting Minutes

Call to order: Joe Sandfort called the meeting to order at 6:00 pm.

Introduction of Task Force members: Joe thanked the members of the Library Expansion Task Force (LETF) for volunteering their time to this community project. Each person then introduced himself/herself to the group.

Distribution of materials: LETF binders containing background information and documents related to prior library expansion efforts, the current project, the LETF itself and LETF agendas and minutes were distributed.

Description of LETF duties and responsibilities: Joe stated that the Ledding Library was built in the early 1960, partially as a result of a donation to the city of the estate and property of Herman and Florence Ledding. In 2000, the Library Board began discussing a possible expansion of the Ledding Library and issued a long range plan that called for such an expansion. In 2009, the Board renewed the library expansion issue and approached the Milwaukie City Council requesting advice on how to proceed with this project. Wanting as much input as possible from the citizens of Milwaukie, the Council established the LETF, which will ultimately make recommendations to the Council concerning a future library expansion. The LETF duties and responsibilities include:

A. Develop a scope of work to evaluate options to either expand the Ledding Library or to pursue additional library facilities within the city that deliver services in association with the Ledding Library (to be completed by July 1, 2011).

B. Evaluate the impact of assuming responsibility for delivering services to the unincorporated areas of Clackamas County (to be completed by July 1, 2011).

C. Cost out the options and present preliminary estimates to the City Council for direction (to be completed by September 1, 2011).

D. Follow Council direction and obtain necessary consultant services to develop detailed plans to present to Council of the alternative funding options (to be completed by January 1, 2012).

LETF organization and procedures: After a nomination by Ed Zumwalt and a seconding by Tom Hogan, Scott Churchill was elected Chairperson of the LETF.

Scott and the LETF recommended that the following LETF subcommittees be established: the Survey Subcommittee (Christie Schaeffer, Jon Stoll), the Site/Location Subcommittee (Tom Hogan), the Programming Subcommittee (Paul Klein, Lisa Batey, Mark Docken, Fred Bruderlin) and the Finance Subcommittee (Jon Stoll, Ed Zumwalt). Scott suggested that the subcommittees should form within the next month, develop internal goals and add members. The Subcommittees will receive guidance in carrying out these first steps.

General discussion: Upon being asked for more clarification on the purpose of the LETF, Councilor Chaimov stated that the goal of the LETF will be to determine how the library can best serve the community – whether it be by expanding on the current site, not expanding on the current site but establishing a branch at another location, etc. Both City Manager Bill Monahan and Councilor Chaimov reiterated that the current site of the Ledding Library must continue to be used as a library. In addition, the LETF should define the community's need for a library, gauge citizen support and propose a project that the community will support.

Next meeting of the LETF: The next meeting of the LETF will take place on Thursday, July 28, 2011 at 6:00 pm at the Library Pond House.

The meeting was adjourned at 7:15 pm, with several members of the LETF embarking on a guided tour of the library.