

GOOD NEIGHBOR COMMITTEE MEETING MINUTES
September 9, 2014 at 5:30 pm
Kellogg Creek Treatment Plant, Administration Building
11525 SE McLoughlin Blvd.

Members Present:

Dion Shepard, Chair
Karin Powers, Vice Chair
Councilor Mark Gamba
Sarah Baden
Neil Hankerson
Charles Bird (by phone)

Members Absent:

Gary Klein

Staff Present:

Ronelle Sears, City of Milwaukie
Greg Geist, WES

Guests:

Joanne Bird, IS resident

MEETING NOTES

Minutes from the August 12th meeting were not approved. Make noted changes to minutes and approve at next meeting.

Follow-up from previous meeting:

Status of B&C study:

- County had an existing contract w/ B&C but adding this work would be over contracting guidelines. Milwaukie agreed to take over contract. RFP went out and closes on the 16th.

PLACE Studio – review plans, schedule:

Planting Plan:

- Requested cost estimate with plan and did not receive. Status of the tree removal permit is unknown, permit has been submitted. Soil analysis was not completed.
- Voted on #3 \$1,800 up front for design Karin motion Mark second. Dion will follow up with Gail on WES council approval.
- New process when spending funding; get City council approval, City write and send a letter to WES for approval.
- Need to be clearer on who is doing what in the future. Questions came up; who will be the project manager on the tree planting project? Greg suggested Gail from WES. Who will be doing the maintenance on the trees? Greg offered to bring in his facilities division

rep to discuss at the next meeting. Greg will also get maintenance cost from previous years to compare.

Requested change to project list:

- The odor study will be moved up to priority #1 and the Riverfront Park will be moved to #3. All agreed to keep #4 on the list.

Review Kellogg GNC Funding Spreadsheet

- Committee will have Casey Camors review the Bond numbers on the GNF record of contributions. Committee will need to go to City Council to update the members on the program and process ask for an additional \$120k. Dion to work with Gary on City Council schedule and report.
- Question came up; how much is being spent for capitol repairs at the plant now? Greg will distribute current project list to the group. Estimated 20 million being spent next 5 years.

Adjourned at 7:30pm

Action Items

- Submit By-laws to City Council for adoption
- Discuss communication for tree removal, build on open house
- Dion will follow up with Gail on WES council approval (\$1,800 up front for planting design)
- City to write and send a letter to WES for approval (new process when spending funding)
- Project Manager on tree planting project? Greg suggested Gail from WES. Who will be doing the maintenance on the trees? Greg offered to bring in his facilities division rep to discuss at the next meeting. Greg will also get maintenance cost from previous years to compare.
- GNC Funding - have Casey Camors review the Bond numbers on the GNF record of contributions. Committee will need to go to City Council to update the members on the program and process ask for an additional \$120k. Dion to work with Gary on City Council schedule and report.
- Greg will distribute current capital repair project list to the group


Dion Shepard, Chair


Gary Parkin, City Liaison