

**CITY OF MILWAUKIE
DESIGN AND LANDMARKS COMMITTEE
NOTES
Milwaukie City Hall
10722 SE Main St
Monday, June 1, 2015
6:30 PM**

COMMITTEE MEMBERS PRESENT

Sherry Grau, Chair
Adam Argo
Natalia D'Onofrio

STAFF PRESENT

Li Alligood, Senior Planner (DLC Liaison)
Vera Kolas, Associate Planner

MEMBERS ABSENT

James Fossen

1.0 Call to Order – Procedural Matters

Chair Grau called the meeting to order at 6:30 p.m. and read the conduct of meeting format into the record.

**Note: The information presented constitutes summarized minutes only. The meeting audio is available from the Planning Department upon request.*

2.0 Design and Landmarks Committee Notes – None.

3.0 Information Items

Ms. Alligood noted that there were interviews scheduled for vacant Planning Commission positions, and some interviewees were also interested in the Committee.

4.0 Audience Participation –This is an opportunity for the public to comment on any item not on the agenda. There was none.

5.0 Public Meetings - None.

6.0 Worksession Items

6.1 Summary: After-action Review for Reliable Credit Parking Lot Wall Design
Staff Person: Vera Kolas, Associate Planner

Ms. Kolas provided an overview of the proposal approved by DR-14-07. A condition of approval required DLC review and selection of a preferred wall design for the proposed parking

Tom Sisul, Sisul Engineering noted that the design team had looked at a number of options and envisioned the parking lot acting as a spillover for the Farmers Market or other outdoor events. Option 4 provided for midblock pedestrian access for that type of use.

Ben Ngan, Nevue Ngan Associates provided an overview of the planting plan for the parking lot. He noted that there would be climbing vines and plants selected for the screens along the parking lot frontage.

The DLC unanimously selected Option 4 "Weekend Market" as the preferred design alternative. The Committee added that on-going maintenance is required to ensure that the landscaping is maintained in good condition and that the seat wall should be designed with a curved or slightly rounded top to prevent loitering.

6.2 Summary: 2015-2016 Work Program
Staff Person: Li Alligood, Senior Planner

Ms. Alligood presented a draft work program for 2015-2016. It included tasks that must be completed, such as downtown design review, as well as additional projects or opportunities for input and training. The Committee was scheduled to meet with City Council on August 18 to discuss the work program.

The Committee discussed the draft work program and agreed with it, with the addition of an item stating that the DLC would be available to provide guidance to staff in all areas of design in downtown, including proposals for the public right of way.

7.0 Other Business/Updates

7.1 DLC Notebook Update Pages

Ms. Alligood distributed updated pages for the DLC notebooks.

7.2 July Meeting

The Committee cancelled the July 6 meeting.

8.0 Design and Landmarks Committee Discussion Items

9.0 Forecast for Future Meetings:

| | |
|----------------|--|
| July 6, 2015 | 1. Cancelled |
| August 3, 2015 | 1. Public Meeting: None |
| | 2. Worksession: 2015-2016 Work Program |

Meeting adjourned at approximately 7:30 p.m.

Respectfully submitted,

Li Alligood, Senior Planner



Sherry Grau, Chair