

CUAB MEETING MINUTES
Wednesday, December 4, 2013
Johnson Creek Facility Conference Room
6101 SE Johnson Creek Blvd.

Members Present

Beth Kelland, Chair (outgoing)
Vincent Alvarez, Vice Chair (arrived at 7:25 p.m.)
Michael Osborne
Kevin Hasey
Greg Deane

Staff Present

Gary Parkin, Public Works Director
Jason Rice, Engineering Director
Brad Albert, Civil Engineer

I. CALL TO ORDER

The meeting began at 6:15 p.m.

Public Comment: None

II. CONSENT AGENDA

The meeting minutes of the October 30, 2013 meeting were approved.

III. REPORT

A. Review Utilities Capital Improvement Plan

Jason and Brad provided information for all the utility funds. The plan is for the biennium (2014-16) budget and includes 6 years of projects. The CUAB members were asked to attend an open house for the CIP to be held January 22, 2014. A new format will be used this budget, one that provides information for each project.

III. DISCUSSION

A. City Council meeting

A draft of the staff report prepared for the December 17th meeting with Council was distributed. The CUAB position on the Wastewater rate is to continue the rate as-is. If adjustment is needed, the best time to adjust would be when the rate is scheduled to be increased on July 1, 2014.

The group's position on whether the water rate structure should be changed is to not change the structure. The uniform rate with a fixed portion serves the

purpose of providing customer control over their water charge, and is accurate in that it charges out the fixed portion of the system infrastructure.

IV. MATTERS FROM THE BOARD

Beth will be leaving the Board as she and her family will be moving out of the City. She was recognized for her service to the CUAB.

Replacement of the chair (to fill Beth's departure) was deferred.

V. INFORMATION SHARING

None.

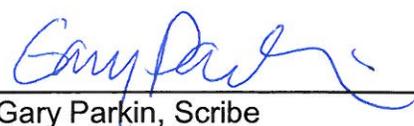
VI. FUTURE MEETING DATE/AGENDA ITEMS

Next meeting: January 2, 2014, was chosen as the best date since the first Wednesday is New Year's Day.

Dec 17, 2013, is the City Council meeting to discuss Wastewater Revenue and Water rates.

VII. ADJOURN

The meeting ended at 8:30 p.m.



Vince Alvarez, Vice Chair

Gary Parkin, Scribe