

CUAB MEETING MINUTES
Wednesday, December 1, 2010
Johnson Creek Facility Conference Room
6101 SE Johnson Creek Blvd.

Members Present

Charles Bird, Chair
Bob Hatz, Vice Chair
Beth Kelland
Mike Scolar

Staff Present

Gary Parkin, Engineering Director
Andy Parks, Finance Director (meeting only)

Absent

None

Tour notes:

Prior to the meeting, the group drove up to the Vancouver, Washington wastewater treatment plant (east side plant). A tour of the treatment facility was led by staff from the plant. The plant uses conventional activated sludge process (similar to Kellogg) and has been recognized as a positive community asset. By enclosing the aeration basins, odor issues have been removed. The structures that comprise the facility are designed to look like buildings within a business or college campus. Roof structures are in place over reservoirs to conceal them from the view of a residential area that overlooks the plant. The plant sits on a 10 acre site and was designed to be built in three phases to match need. The initial phase was constructed in 1996 with a capacity of 8 MGD. The second phase was constructed in 2000 providing the current capacity of 16 MGD (2-4 MGD is utilized as reclaimed water). The plant headworks support an ultimate capacity of 24 MGD which will be achieved upon construction of the final phase.

I. CALL TO ORDER

After returning to the JCB conference room, Chair Bird called the meeting to order at 6:10 p.m.

II. INTRODUCTIONS.

III. CONSENT AGENDA

Minutes from the November 3, 2010 meeting were approved.

IV. REPORTS

Andy Parks discussed a set of Finance and Billing issues for the CUAB to provide feedback on (attached with agenda). The CUAB unanimously approved the recommendations provided with the following exceptions:

1. Defer action on any adjustment to winter averaging, pending additional

information including allowing City and County additional time to reach a long-term agreement. They were advised this would not have any financial impact at this time since the change would not be implemented until this spring.

2. They wanted the shut-off notice to provide 5-8 days from date of notice rather than the current two. This is very acceptable and consistent with what we intended and helpful that they suggested it.

Also discussed was the \$1 CCF surcharge for wastewater. Recognizing that there was not much new information to provide at this time, and that additional information would be forth coming, the CUAB stated that although they would like to have additional information, they were unanimous in their recommendation that the City Council approve continuation of the surcharge as is until the City and County enter into a long-term agreement and the City approves a new rate structure that takes into consideration the details of that agreement.

Andy noted that the CUAB members provided very insightful feedback and from their inquiries he would prepare a power point for presentation to the Council and public the following week, including graphics to help explain the narrative.

V. MATTERS FROM THE BOARD.

Nothing noted.

VI. OTHER

VII. INFORMATION SHARING

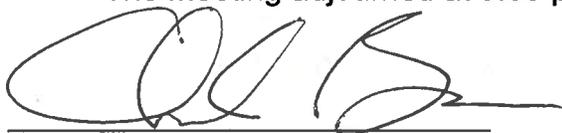
VIII. FUTURE MEETING DATE/AGENDA ITEMS

Next meeting: Wednesday, January 5, 2011 at 6:00 p.m.

Work Plan discussion, CIP review

IX. ADJOURN

The meeting adjourned at 9:05 p.m.



Charles Bird, Chair



Gary Parkin, Scribe