

**CUAB MEETING MINUTES**  
**Thursday, September 20, 2012**  
**Kellogg Treatment Plant Conference Room**  
**11525 SE McLoughlin Blvd.**

**Members Present**

Beth Kelland, Chair  
Vincent Alvarez, Vice Chair  
Kevin Hasey  
Monty Schroeder

**Members Absent**

Mike Scolar

**Staff Present**

Gary Parkin, PW Operations Director

The group met at 1:00 pm (Vincent joined later during the Kellogg Treatment Plant tour) and drove to the Tri-City Wastewater Treatment Plant in Oregon City. At 3:00 p.m. the group headed to Kellogg Wastewater Treatment Plant for a tour of that facility. The regular meeting was held at the Kellogg Plant.

I. CALL TO ORDER

The meeting began at 4:33 p.m.

II. CONSENT AGENDA

The meeting minutes of the August 15, 2012 meeting were approved.

III. REPORTS

None.

IV. DISCUSSION

Fletcher Davis with StepWise held the kick-off meeting for the Wastewater Rate Study. Davis and his firm are under contract with the City to complete the rate study. The PowerPoint presentation (attached) was discussed with the main point from the board that the commercial classes should be set up so that the hi-strength sewerage charge can be accurately assessed but in the simplest format possible.

- V. MATTERS FROM THE BOARD
- VI. INFORMATION SHARING
- VII. FUTURE MEETING DATE/AGENDA ITEMS

The next meeting was tentatively scheduled for October 3rd. Fletcher Davis will be here to show the study results.

- VIII. ADJOURN

The meeting ended at 7:53 p.m.



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Beth Kelland, Chair



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Gary Parkin, Scribe