

**Budget Committee Meeting Minutes
May 31, 2012**

Present: Jeremy Ferguson, Greg Chaimov, Dave Hedges, Joe Loomis, Mike Miller, Dr. Jeff Dondino, John Fox, Ron Palmer, Jon Stoll, Bill Monahan, and Casey Camors

Absent: Gabe Storm

Chair Stoll called the meeting to order at 6:00 pm.

Approval of Prior Meeting Minutes

Chair Stoll asked for corrections to the May 24, 2012 minutes. One correction is the adjournment time was closer to 8:45 pm.

It was moved by Mr. Hedges and seconded by Mr. Miller to approve the May 24, 2012 Budget Committee minutes. Motion passed with the following vote: Ferguson, Chaimov, Hedges, Loomis, Miller, Dondino, Fox, Palmer, Stoll [9:0].

Call for public comment

No public comment

Chair Stoll had one question as follow up to public comment. Asked about the status of the parking enforcement position.

Mr. Monahan stated the Council has directed the City to continue the parking program. The half time position will be filled. In the last week, there has been limited enforcement for a few hours a day.

Budget Discussions

Ms. Camors reviewed the history of this year's budget process. Thanked the Budget Committee for the thoughtful process and their commitment. General purpose of this meeting is to discuss any further questions from the Committee and make additional adjustments to the budget. A recent suggestion was made to adjust the Police Field Services line-item for Education and Training by an additional \$16,000 per year and decrease Advertising and Publicity (Pilot) line-item by \$16,000 per year. Circulation of the Pilot will decrease from 19,000 to 7,000. Asked the Committee if they had any questions or discussion on this item.

Mr. Miller asked why there is a \$7 million decrease between the FY 2013 and FY 2014 budgets.

Ms. Camors explained the majority is Capital Outlay costs.

Chair Stoll asked if there was a way to separate Capital Outlay in the beginning reserves.

Ms. Camors stated the five year financial forecast breaks out all the components.

Chair Stoll asked if the beginning Fund Balance can allocate what the balance represents, for example, revenue or expense.

Ms. Camors stated that would be a great thing to present. Currently it is separated by funds. It can be developed for future budgets.

Mr. Monahan stated the Budget Committee has the opportunity to meet with the City Council and Department Directors going forward. Community Services will be presenting information at the June 19th City Council Work Session; this would be a good opportunity for the Committee to come learn about the department's functions.

Councilor Hedges made a motion to approve the City Manager's Proposed Budget for the 2013-2014 Biennium at the property tax rate of \$4.0731 for FY 2012-2013 and \$4.0744 for FY 2013-2014 per \$1000 of assessed value for operations with the following three changes:

- On page 150, Building Inspection Fund, the \$157,000 line-item for Capital Outlay for fiscal year 2013 related to the Portland-Milwaukie Light Rail be moved to page 64, the General Fund, and added to the line-item for Capital Outlay in compliance with Oregon Revised Statutes.
- On page 176, SDC Fund (Transportation), the line-item for Capital Outlay for fiscal year 2013 be increased by \$200,000 and the Contingency line-item decreased by \$200,000 for use as the local match portion for potential grant funding for the Kellogg Lake Multi-Use Bridge and Trail Connection project.
- On page 137, General Fund, Police Field Services Department the line-item for Education and Training be increased by \$16,000 in each year of the biennium and on page 73, General Fund, City Manager's Department, the Advertising and Publicity (Pilot) line-item be decreased by \$16,000 in each year of the biennium to move discretionary funding from the Pilot to the Police Field Services training budget.

Councilor Chaimov seconded the motion by Councilor Hedges.

Chair Stoll asked for any discussion. Not convinced on the \$200,000 line item; since it came up at the last minute.

Ms. Camors stated the timing of grant applications can come late in the budget process. Sometimes a Supplemental Budget is done to move funds for grants. For this grant, the amount is transferred from Contingency to Capital Outlay.

Dr. Dondino asked if the City did not receive the grant would the money be moved back or be spent on another project.

Ms. Camors stated Council would have to approve any project of this amount.

Mr. Monahan these funds are for a specific grant. If funds are not spent on this project, it would have to go to Council to spend them on a different project.

Dr. Dondino stated thank you for the assurance.

Chair Stoll put budget to a vote.

Motion passed with the following vote: Ferguson, Chaimov, Hedges, Loomis, Miller, Dondino, Fox, Palmer, Stoll, Storm [9:0].

Councilor Chaimov thanked staff for a clear and thoughtful budget document.

Chair Stoll agreed with Councilor Chaimov.

Adjourn

It was moved by Mayor Ferguson and seconded by Councilor Chaimov to adjourn the meeting. Motion passed with the following vote: Ferguson, Chaimov, Hedges, Loomis, Miller, Dondino, Fox, Palmer, Stoll [9:0].

Chair Stoll adjourned the meeting at 6:27 p.m.

Respectfully submitted,


Judy Serio, Accountant