



Library Expansion Task Force

**June 23, 2011 6:00 PM
Ledding Library**

Meeting called by: Joe Sandfort, Library Director

Task Force members: Mark Docken, Tom Hogan, Greg Chaimov, Ed Zumwalt, Jon Stoll, Lisa M. Batey, Scott Churchill, Paul Klein, Christie Schaeffer, Kathi Schroeder, Fred Bruderlin/Jerry Connolly.

City Staff: Bill Monahan, Milwaukie City Manager and Grady Wheeler, Information Coordinator.

Library Staff: Joe Sandfort, Library Director and Nancy Wittig, Circulation Supervisor.

Agenda topics

Call to order: Joe Sandfort

Introductions of Task Force members

Distribution of materials

1. Review of materials in binder
2. Verification of membership contact information

Description of Task Force duties and responsibilities

Task Force organization and procedures

1. Election of chairperson
2. Scheduling of time and location for future meetings
3. Additional materials needed
4. Prioritization of Task Force's duties:

A. Develop a scope of work to evaluate options to either expand the Ledding Library or to pursue additional library facilities within the city that deliver services in association with the Ledding library (to be completed by July 1, 2011).

B. Evaluate the impact of assuming responsibility for delivering services to the unincorporated areas of Clackamas County (to be completed by July 1, 2011).

C. Cost out the options and present preliminary estimates to the City Council for direction (to be completed by September 1, 2011).

D. Follow Council direction and obtain necessary consultant services to develop detailed plans to present to Council of the alternative funding options (to be completed by January 1, 2012).

Public input

Library Tour

Please contact Joe at 503-786-7584 or sandfortj@ci.milwaukie.or.us if you cannot attend the meeting.