



**CITY OF MILWAUKIE**

*"Dogwood City of the West"*

**Resolution No. 83-2014**

**A resolution of the City Council of the City of Milwaukie, Oregon, entering into a Memorandum of Understanding with Oak Lodge Sanitary District for the purpose of providing parking lot sweeping services;**

**WHEREAS**, Oak Lodge Sanitary District desires monthly sweeping service for the parking lot at their plant/office located at 14611 SE River Road in Oak Lodge; and

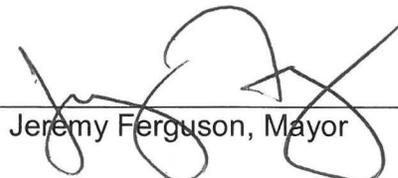
**WHEREAS**, the City is able to provide the desired service; and

**WHEREAS**, the City has drafted a Memorandum of Understanding (MOU) providing the conditions under which the service will be provided;

**Now, Therefore, be it Resolved** that the City Council of the City of Milwaukie authorizes the City Manager to execute the provided MOU (Exhibit A) with the Oak Lodge Sanitary District for parking lot sweeping service.

Introduced and adopted by the City Council on November 4, 2014.

This resolution is effective on November 5, 2014.



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Jeremy Ferguson, Mayor

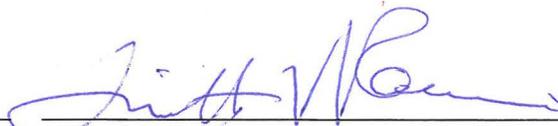
APPROVED AS TO FORM:  
Jordan Ramis PC

ATTEST:



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Pat DuVal, City Recorder



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City Attorney



# MILWAUKIE

*Dogwood City of the West*

## Memorandum of Understanding (MOU) between the City of Milwaukie (City) and the Oak Lodge Sewer District (District).

Whereas the District desires street sweeping services that the City is able to provide, both parties agree to enter into this MOU for the purpose of defining the terms of the City providing parking lot sweeping for the District.

The District desires parking lot sweeping once a month at their plant office (14611 SE River Rd, Oak Lodge). The City can provide this service as follows:

- Sweeping with a street sweeper only, once a month on Tuesday, Wednesday or Thursday. The sweeping would occur between the hours of 8:00am to 1:00pm.
- City will schedule the sweeping days on a regular basis. This schedule will be subject to change as needed to suit City circumstances including foregoing the parking lot sweeping if necessary.
- Special arrangements may be possible with a minimum two day notification.
- Water shall be provided on site without cost to the City.
- A nearby place to discharge the debris picked up from the site shall be provided by the District as needed during times of heavy accumulation of debris.
- The District shall be responsible for relocating vehicles or equipment that the District believes would inhibit the sweeping process prior to the City arriving to sweep the parking lot.

The cost for the City to provide this service shall be based on a single operator with a standard street sweeping vehicle, travelling time to and from the City's Public Works Yard and using cost recovery data from the City's asset management program without profit consideration.

The City will provide parking lot sweeping as noted for **\$400.00 (four hundred dollars)** per sweeping visit during the first year. The rate will be increased by 5% effective on July 1 of each year. This cost is based on an assumed average of two hours total time per visit using cost data from 2014. The cost per visit may be adjusted based on the actual time to provide the service and cost increases absorbed by the City.

This MOU will be effective upon the date of execution by both parties and shall continue until June 30, 2017. Either party may terminate this MOU upon thirty (30) days written notice.

Exhibit A

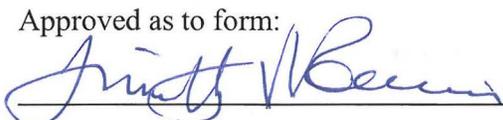
The terms of this MOU may be amended by mutual agreement of the parties. Any amendment shall be in writing.

CITY OF MILWAUKIE, an Oregon  
municipal corporation

OAK LODGE SANITARY DISTRICT, an  
Oregon Sanitary Sewer District

By:   
Bill Monahan, City manager

By: \_\_\_\_\_  
Sign Name:

Approved as to form:  
  
\_\_\_\_\_, City Attorney

\_\_\_\_\_  
Print Name:

\_\_\_\_\_  
Title: