



**CITY OF MILWAUKIE**

*"Dogwood City of the West"*

**Resolution No. 72-2015**

**A resolution of the City Council of the City of Milwaukie, Oregon, revising fees and charges as shown in attachment A and updating the Master Fees Schedule of the City of Milwaukie**

**WHEREAS**, it is the policy and practice of the City of Milwaukie to require the discernment and recovery of certain City costs from fees and charges levied in providing various City services, products and regulations; and

**WHEREAS**, the City Manager shall periodically cause a review of City fees and charges to recover City costs in providing City services, products and regulations and recommend adjustments to the City Council; and

**WHEREAS**, Milwaukie advisory boards, commissions and committees periodically provide recommended adjustments to the fees and charges levied in providing City services, products and regulations; and

**WHEREAS**, the City Manager has caused a review of all City fees and charges, has received guidance from advisory boards, commissions, and committees, and has determined the cost for such fees and charges; and

**Now, Therefore, be it Resolved:**

Section 1. The City of Milwaukie "Fees" document included as Exhibit A to this resolution is hereby adopted.

Section 2. This resolution supersedes previously adopted fee resolutions, clerical errors and omissions excepted.

Introduced and adopted by the City Council on 6/16/15.

This resolution is effective on 6/16/15

Mark Gamba, Mayor

ATTEST:

APPROVED AS TO FORM:

Jordan Ramis PC

Pat DuVal, City Recorder

City Attorney



**MILWAUKIE**  
*Dogwood City of the West*

## **Master Fee Schedule**

**Adopted by Resolution # xxxxx**

**Effective July 1, 2015**

(Unless otherwise noted)

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## **1. GENERAL INFORMATION**

### **1.1 Overview**

The City of Milwaukie provides a full range of municipal services to the community, including police protection, traffic control and improvement, street maintenance and improvement, water, sewer, and surface water management services, planning and zoning regulation, building inspection and regulation, and community library services. This Master Fee Schedule consolidates all City fees and charges, adopted by City Council resolution, for the various services that the City provides. Typically, it is updated annually and reflects all fee resolutions passed by Council during the year. For easy reference, the current Master Fees Schedule is available online at: <http://www.milwaukieoregon.gov/finance>.

### **1.2 Fee Waiver and Variance Statement**

Based upon an unusual circumstance or event, past practices, demonstrated hardship, or public benefit, the City Manager is authorized to waive or decrease a fee(s) or charge(s) in a particular matter or establish a fee not yet authorized in this schedule. When a new fee is established by the City Manager it shall be incorporated into this document, and it shall be included and specified during the next update to this document. It shall be communicated to Council in writing to allow opportunity for comment. The request for a waiver or reduction must be in writing. If the City Manager or his designee agrees to said waiver or reduction, he/she shall inform the City Council, in writing, of the request and his/her decision, except in minor matters (defined as waivers or reductions valued at \$1,000 or less).

### 1.3 Billable Hourly Rates

Unless otherwise specified, the City employee billable hourly rate shall be calculated as 2.5 times step 4 of the employee's job classification, to the nearest \$5 increment. This calculation shall be used to recover costs for those services billed on an hourly basis, including but not limited to professional services such as planning, engineering, public works, utility, financial, legal, and police services. The use of a multiplier of 2.5 is intended to recover all overhead, training, benefits, and other costs associated with a City employee's time. Any work performed during overtime hours shall be billed as the calculated hourly rate multiplied by 125 percent. A schedule of hourly billing rates will be maintained. The City Manager or individual department directors are authorized to adjust calculated billings to reflect the impact of unusual circumstances or situations.

	<u>Rate</u>
<b>Community Development and Public Works Administration</b>	
Community Development Director	\$ 130
Light Rail Design Coordinator	90
Administrative Supervisor	65
Administrative Specialist III	60
Administrative Specialist II	55
Community Development Coordinator	40
<b>Engineering</b>	
Engineering Manager	115
Civil Engineer	90
Associate Engineer	75
Engineering Technician	60
Engineering Intern	40
<b>Planning</b>	
Planning Director	115
Senior Planner	90
Associate Planner	80
Assistant Planner	70
<b>Building</b>	
Building Official/Inspector	100
Permit Technician	60
<b>Operations</b>	
Public Works Director	115
Operations Supervisor	85
Water Quality Coordinator	70
Asset Management Technician	65
Utility Specialist II	65
Utility Worker II	65
Utility Specialist I	55
Utility Worker I	55
Fleet Supervisor	80
Shop Foreman	75
Mechanic	60
Facilities Maintenance Coordinator	75
Facilities Maintenance Technician	60
<b>Code Compliance</b>	
Code Compliance Coordinator	65

## 2. UTILITIES

### 2.1 Monthly Rates

The Citizens Utility Advisory Board reviews the existing rate structure and capital improvement plan in order to advise City Council on rates.

#### Wastewater and Water

UTILITY	Residential Charges			Low Income Charges			Commercial Charges		
	Treatment	Billing & Administration	Volume	Treatment	Billing & Administration	Volume	Treatment	Billing & Administration	Volume
	(per EDU )	(per account)	(per CCF of water consumption)	(per EDU )	(per account)	(per CCF of water consumption)	(per EDU )	(per account)	(per CCF of water consumption)
Wastewater <sup>1</sup> effective July 1, 2015	\$ 28.78	\$ 8.43	\$ 2.72	\$ 14.39	\$ 4.22	\$ 1.36	\$ 62.56	\$ 8.43	\$ 2.72

<sup>1</sup> Residential wastewater volume charge is determined by the average monthly water usage from December to March (winter average). The winter average is adjusted annually on March 31st.

	Fixed	Volume Charge		Fixed	Volume Charge		Fixed	Volume Charge
Water <sup>2</sup> effective July 1, 2015	\$ 7.15	\$ 3.24		exempt	\$ 3.24		\$ 7.15	\$ 3.24

<sup>2</sup> Fixed water rate of \$7.15 is for a 3/4" meter or smaller.

The base rates for larger meters are as follows:

Commercial/Multifamily Meters		Standby Meters for Fire Flow Purposes	
Meter Size	Monthly Base Rate	Meter Size	Monthly Base Rate
1"	\$ 9.98	2"	\$ 10.66
1.5"	16.10	4"	38.37
2"	25.00	6"	55.87
3"	61.64	8"	75.84
4"	105.96	10"	95.81
6"	156.33	12"	115.79

#### Stormwater and Streets

UTILITY	Single Family Residential	Low Income	Commercial
Stormwater effective July 1, 2015	\$16.99	\$8.50	16.99 per 2,706 sq. ft. of impervious area
Street Maintenance Ord. #1966 effective July 1, 2007	\$3.35	Exempt	\$.35 per daily trip generated <sup>3</sup>

<sup>3</sup> Commercial daily trip generated is calculated based on type of use and building square feet. Monthly bill is capped at \$250 indexed annually for CPI published by the Bureau of Labor Statistics. Current maximum is \$293.58 (Municipal Code Section 3.25.060).

Full billing cycle rates for street maintenance in other residential categories are:

Street Maintenance Rates for Other Residential Categories	
Residential Category	Rates
Multifamily residential	\$2.10 per unit
Elderly housing	\$1.40 per unit
Mobile homes	\$1.40 per unit
Congregate care	\$.70 per unit

## 2.2 Other Charges

<b>Water:</b>	<b>Fee</b>
Connect Service 5/8" or 3/4" Residential Service	\$ 2,700
Connect Service 1"	2,800
Connect Service 1 1/2"	3,200
Connect Service 2"	3,300
3/4" Meter Equipment	230
1" Meter Equipment	330
1 1/2" Meter Equipment	560
2" Meter Equipment	680
Hydrant Meter Deposit (refundable less water usage)	2,200

### **Sewer Connection:**

A fee charged to the City by Clackamas County and collected to recover invoiced costs for each new connection to the public sanitary sewer system. 5,670 per EDU<sup>1</sup>

<sup>1</sup> An EDU or "equivalent dwelling unit" is a unit of measurement of sewer usage that is assumed to be equivalent to the usage of an average dwelling unit.

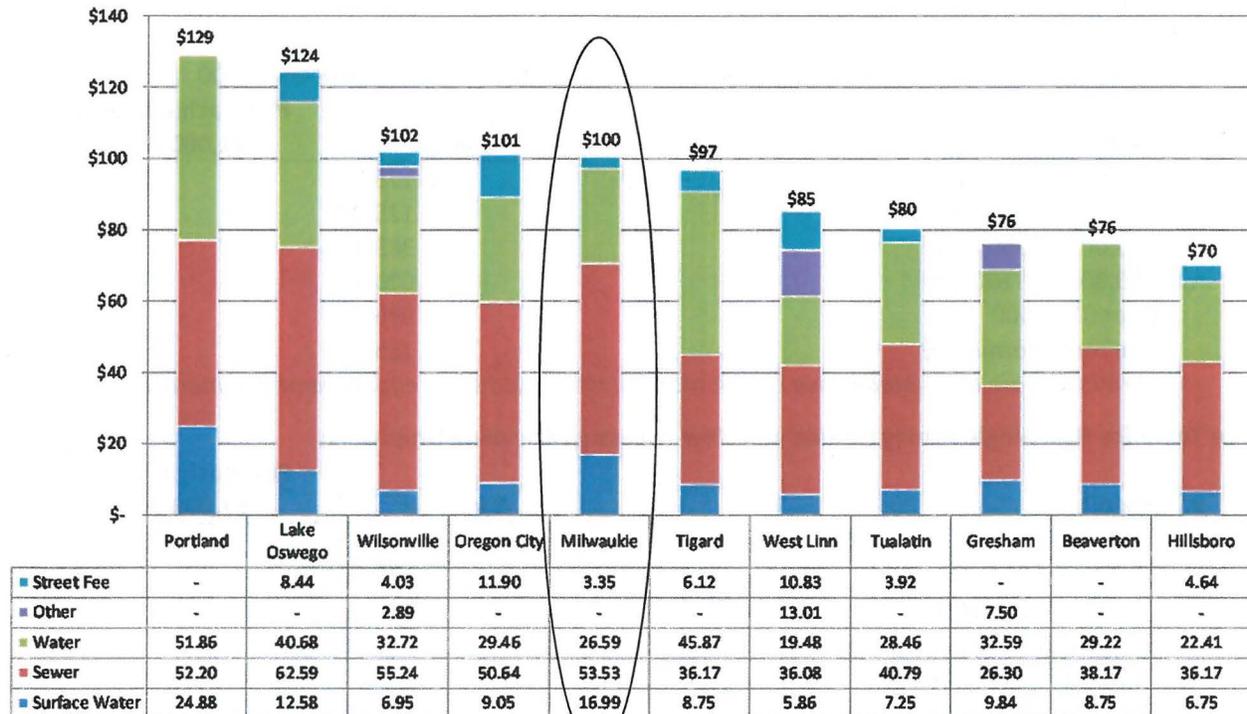
### **Miscellaneous:**

Delinquent Account – Past Due Notice	5
Delinquent Account – Notice of Termination	10
Shut-off/Turn-on	35
After-hours Restoration of Service (Monday-Friday 3:00-8:00 p.m.; Saturday and Sunday 8:00 a.m. – 8:00 p.m.)	85
Reimbursement District Fee	To be determined by the scope of project

## 2.3 Penalties (each day that a violation exists is a separate offense)

	<b>Fee</b>
Low income utility rate violation (Ord. #1424, adopted 1979)	up to \$200
Water, wastewater, or storm system regulation violation (Ord. #1418, adopted 1978, Ord. #1548, adopted 1986 and Ord. #1755, adopted 1994)	\$ 25 to \$500
Sewer violation (Ord. #1548, adopted 1983)	Maximum \$500
Fats, oils, and grease violation (Ord. #1990, adopted 2008, Ord. #1985, adopted 2008, and Ord. #1972, adopted 2007)	Maximum \$500

## 2.4 Comparison Graph



This graph compares the average utility bills for the neighboring cities surrounding Milwaukie. As some cities bill monthly, some bill every two months, and some bill every three months, these amounts are converted to average monthly amounts so they are comparable to Milwaukie. Also, cities increase different rates at different times during the year; therefore, this graph is simply a picture in time reflecting the rates at the time that the survey was conducted. And finally, cities have different average water consumption amounts per household; so for the sake of this comparison, these rates are computed using an average 6ccfs of water used per month to be comparable to Milwaukie's overall average. Below are Milwaukie's calculations:

	July 1, 2013			July 1, 2014			July 1, 2015		
	increased		avg bill	increased		avg bill	increased		avg bill
<b>Water Service Fee</b>									
Base	14.6%	0.77	\$ 6.04	12.8%	0.77	\$ 6.81	5.0%	0.34	\$ 7.15
Plus per 6ccf	14.6%	2.10	16.44	12.8%	2.10	18.54	5.0%	0.90	19.44
<i>Avg water per house (6ccfs)</i>			22.48			25.35			26.59
<b>Sewer Service Fee</b>									
Base fee	0%	N/A	26.10	5.6%	1.44	27.54	4.5%	1.24	28.78
Plus per 6ccf	0%	N/A	22.41	5.6%	1.26	23.67	4.5%	1.08	24.75
<i>Avg sewer per house</i>			48.51			51.21			53.53
<b>Storm Water Management Fee</b>	14%	1.61	13.05	14.1%	1.84	14.89	14.1%	2.10	16.99
<b>Street Maintenance Fee</b>	0%	N/A	3.35	0%	N/A	3.35	0%	N/A	3.35
<b>Average bill per residence</b>		\$ 4.48	\$ 87.39		\$ 7.41	\$ 94.80		\$ 5.66	\$ 100.46

### 3. BUILDING

#### 3.1 Residential Building Permits

A. **Structural Permits** – Valuation shall be calculated in accordance with OAR 918-050-0100:

1. Permit	Base Fee	Plus each additional \$1,000 of BV
\$1 to \$5,000	\$ 125.00	\$ -
\$5,001 to \$25,000	125.00	12.92
\$25,001 to \$50,000	383.40	9.60
\$50,001 to \$100,000	623.40	6.46
Over \$100,000	946.40	5.46
Minimum permit fee	125.00	-

*Permit fees are calculated based on the total valuation and square footage of the improvements.*

**Fee Table for New Single Family Houses and New Accessory Dwelling Units only:**

2. Permit	Base Fee	Plus each additional \$1,000 of BV
\$1 to \$5,000	\$ 125.00	\$ -
\$5,001 to \$25,000	125.00	9.04
\$25,001 to \$50,000	305.80	6.72
\$50,001 to \$100,000	475.00	4.52
\$100,001 to \$170,000	701.00	3.82
Over \$170,000	1,328.60	5.46
Minimum permit fee	125.00	-

*Permit fees are calculated based on the total valuation and square footage of the improvements.*

**3. Stand-alone Fire Suppression Systems (require a backflow device installed by licensed plumbing contractor or persons exempt from licensing):**

	Fee
0 sq. ft. to 2,000 sq. ft.	\$ 146.50
2,001 sq. ft. to 3,600 sq. ft.	220.00
3,600 sq. ft. to 7,200 sq. ft.	275.00
7,201 sq. ft. and greater	512.00

**4. Annual Adjustment.** Residential permit fees #1-3 shall be automatically adjusted each July 1st based on the percentage of the change in the Portland, Oregon Consumer Price Index (CPI-W) second half report, published the preceding February of each year, effective July 1st, 2016 ending July 1st, 2020.

	Fee
<b>5. Initial Plan Review Fees</b>	75% of the permit fee
<b>6. Plan Review Fees Required/Requested by Changes, Additions, Revisions</b>	\$ 75/hr. (minimum one hour)
<b>7. Third Party Plan Review Fee (for transfer of plan review to a third party)</b>	10% of the permit fee (\$65 minimum)
<b>8. Residential Solar PV Installation</b>	\$ 100.00
<b>9. Investigation Fee</b>	\$ 105.00 per hour (minimum one hour)

**B. Mechanical Permits – Fees per current Mechanical Permit Application:**

	Fee
<b>1. Minimum Permit Fee</b>	\$ 136.00
<b>2. HVAC – For the installation of:</b>	
<i>Air handling unit including ducts:</i>	
Up to 10,000 cfm	24.00
Over 10,000 cfm	27.00
Air conditioning/heat pump (site plan required)	42.00
Alteration of existing HVAC system	19.50
Boiler/compressor	19.50
<i>Install/relocate/replace furnace/burner including ductwork and vent:</i>	
Up to 100,000 BTU/H	19.50
Over 100,000 BTU/H	23.00
Install/relocate/replace heaters (room, suspended, wall- or floor-mounted)	19.50
Vent for other than furnace	19.50
<b>3. Environmental Exhaust and Ventilation – For the installation of:</b>	
Appliance vent	16.00
Dryer exhaust	13.00
Each hood that is served by a mechanical exhaust or air conditioning	11.00
Exhaust system and single duct (bath fan) each	9.00
Exhaust system apart from heating or air conditioning	13.00
<b>4. Fuel Piping and Distribution</b>	
<i>LPG-NG-Oil fuel piping:</i>	
Up to 4 outlets (including gas tag)	23.00
Each additional outlet over 4	2.50
<b>5. Other Listed Application or Equipment</b>	
Decorative fireplace or insert	37.00
Woodstove/pellet stove	49.00
For each appliance or piece of equipment regulated by the code but not classed in other appliance categories, for which no other fee is listed in this code, or for which there is an alteration or extension of an existing mechanical system.	19.50
<b>6. Annual Adjustment.</b> Mechanical permit fees #1-5 shall be automatically adjusted each July 1st based on the percentage of the change in the Portland, Oregon Consumer Price Index (CPI-W) second half report, published the preceding February of each year, effective July 1st, 2016 ending July 1st, 2020.	
	Fee
<b>7. Plan Check Fee</b>	25% of the permit fee
<b>8. Investigation Fee</b>	\$ 105.00 per hour (minimum one hour)

**C. Plumbing Permits – Fees per current Plumbing Permit Application**

	Fee
<b>1. Minimum Permit Fee</b>	\$ 132.00
<b>2. Total Bathrooms Per Dwelling</b>	
1 bath dwelling (includes 1 kitchen)	546.60
2 bath dwelling (includes 1 kitchen)	602.95
3 bath dwelling (includes 1 kitchen)	716.10
Additional bathroom/kitchen	285.20
Includes the first 100 ft. of water piping, sanitary and storm sewer lines, hose bibs, icemakers, under floor low point drains, and rain drain packages that include the piping, gutters, downspouts, and perimeter system.	
<b>3. Additions, Alterations, and Repairs (per fixture)</b>	28.00
<b>4. Utilities per 100 feet</b>	100.00
Catch basin	44.00
Drywells each	44.00
Footing drain (per 100 linear feet)	86.00
Rain drain connector	44.00
Manholes each	86.00
<b>5. Interior Piping (per 100 linear feet)</b>	
1 <sup>st</sup> Floor	85.00
Each additional floor	30.00
<b>6. Multipurpose or Continuous Loop Fire Suppression Systems</b>	
0 sq. ft. to 2,000 sq. ft.	146.50
2,001 sq. ft. to 3,600 sq. ft.	220.00
3,601 sq. ft. to 7,200 sq. ft.	275.00
7,201 sq. ft. and greater	512.00
<b>7. Annual Adjustment.</b> Plumbing permit fees #1-6 shall be automatically adjusted each July 1st based on the percentage of the change in the Portland, Oregon Consumer Price Index (CPI-W) second half report, published the preceding February of each year, effective July 1st, 2016 ending July 1st, 2020.	

**D. Electrical Permits – Fees per current Electrical Permit Application**

	Fee
<b>1. Residential single family houses, includes attached garage</b>	
1,000 sq. ft. or less	\$ 270.00
Ea. Add'l 500 sq. ft. or portion	55.00
Limited energy	109.00
<b>2. Services or feeders installation, alterations, and/or relocation</b>	
200 amps or less	161.00
201 amps to 400 amps	213.00
401 amps to 600 amps	321.00
601 amps to 1,000 amps	482.00
Over 1,000 amps or volts	882.00
<b>3. Temporary services or feeders installation, alteration, and/or relocation</b>	
200 amps or less	94.00
201 amps to 400 amps	200.00
401 amps to 599 amps	270.00

<b>4. Branch circuits</b>	
Branch circuits <b>without</b> service or feeder, 1 <sup>st</sup> circuit	90.00
Branch circuits <b>without</b> service each additional circuit	12.00
Branch circuits <b>with</b> service, each circuit	12.00
<b>5. Miscellaneous</b> (service or feeder not included)	
Each manufactured or modular dwelling, service, and/or feeder	109.00
Reconnect only	109.00
Pump or irrigation circle	109.00
Sign or outline lighting	109.00
Each additional inspection over the allowable	85.00
<b>6. Investigation Fee</b>	\$ 105.00 per hour (minimum one hour)

**E. Other Inspections and Fees**

	<u>Fee per hour</u>
<b>1. Minimum Inspection Fee</b>	\$ 132.00
<b>2. Inspections Outside of Normal Business Hours</b> (Must be preapproved by applicant)	\$98/hr (minimum two hour)
<b>3. Inspections for which no fee is specifically indicated</b> (Must be preapproved by applicant)	\$75/hr
<b>4. Re-inspection Fee</b>	\$75/hr
<b>5. Replacement Sheets</b> (each)	\$23/sheet
<b>6. Investigation Fee</b>	\$ 105.00 per hour (minimum one hour)

**F. Manufactured Dwelling and Cabana Installation Permits** – All jurisdictions in the Tri-County area shall charge a single fee for the installation and set-up of manufactured homes. This single fee shall include the concrete slab, runners, or foundations when they comply with the prescriptive requirements of the Oregon Manufactured Dwelling standard, electrical feeder and plumbing connections, and all cross-over connections.

	<u>Fee</u>
<b>1. Installation Permit</b>	\$ 445.00
<b>2. Earthquake-resistant bracing</b>	135.00
<b>3. Re-inspection</b>	135.00
<b>4. Statewide Code Development, Training and Monitoring Fee</b> (in addition to all other manufactured dwelling fees and charges)	30.00

### 3.2 Commercial/Industrial Building Permits

**A. Structural Permits** – Valuation shall be calculated in accordance with OAR 918-050-0100:

1. Permit	Base Fee	Plus each additional
		\$1,000 of BV
\$1 to \$5,000	\$ 125.00	\$ -
\$5,001 to \$25,000	125.00	12.92
\$25,001 to \$50,000	383.40	9.60
\$50,001 to \$100,000	623.40	6.46
Over \$100,000	946.40	5.46
Minimum permit fee	125.00	-

*Permit fees are calculated based on the total valuation and square footage of the improvements.*

2. **Annual Adjustment.** Commercial structural permit fee #1 shall be automatically adjusted each July 1st based on the percentage of the change in the Portland, Oregon Consumer Price Index (CPI-W) second half report, published the preceding February of each year, effective July 1st, 2016 ending July 1st, 2020.

	Fee
3. <b>Initial Plan Review Fees</b>	75% of the permit fee
4. <b>Plan Review Fees Required/Requested by Changes, Additions, Revisions</b> (Hourly charge must be approved by Applicant)	\$ 75.00 per hour (minimum one hour)
5. <b>Fire and Life Safety Plan Review Fee</b> (commercial only) (Based on valuation of total improvements or \$50.00/hr. to review a Fire and Life Safety Master Plan)	50% of the structural permit fee
6. <b>Seismic Site Hazard Report Review</b>	1% of the structural & mechanical permit fee
7. <b>Investigation Fee</b>	\$ 105.00 per hour (minimum one hour)

**B. Mechanical Permits** – Valuation shall be calculated on the value of the equipment and installation costs. Use this section for commercial installation, replacement or relocation of non-portable mechanical equipment or mechanical work not covered previously. Indicate the value of all mechanical labor, materials, and equipment.

1. Permit Fee:	Base Fee	Plus each additional
		\$1,000 of BV
\$1 to \$5,000	\$ 136.00	\$ -
\$5,001 to \$10,000	136.00	2.10
\$10,001 to \$100,000	241.00	16.00
Over \$100,000	1,681.00	10.88
Minimum Permit Fee	136.00	-

2. **Annual Adjustment.** Commercial structural permit fee #1 shall be automatically adjusted each July 1st based on the percentage of the change in the Portland, Oregon Consumer Price Index (CPI-W) second half report, published the preceding February of each year, effective July 1st, 2016 ending July 1st, 2020.

	<u>Fee</u>
3. Plan Review Fees	25% of the mechanical permit fee
4. Plan Review Fees Required/Requested by Changes, Additions, Revisions	\$ 75.00 per hour (minimum one hour)
5. Investigation Fee	\$ 105.00 per hour (minimum one hour)

**C. Plumbing Permits – Fees per current Plumbing Permit Application**

	<u>Fee</u>
1. Additions, Alterations, and Repairs (per fixture)	\$ 28.00
2. Utilities per 100 feet	100.00
Catch basin	44.00
Drywells each	44.00
Footing drain (per 100 linear feet)	86.00
Rain drain connector	44.00
Manholes each	86.00
3. Interior Piping (per 100 linear feet)	28.00
4. Minimum Permit Fee	132.00
5. Annual Adjustment. Commercial plumbing permit fees #1-4 shall be automatically adjusted each July 1st based on the percentage of the change in the Portland, Oregon Consumer Price Index (CPI-W) second half report, published the preceding February of each year, effective July 1st, 2016 ending July 1st, 2020.	

	<u>Fee</u>
6. Initial Plan Review Fees	30% of the plumbing permit fee
7. Plan Review Fees Required/Requested by Changes, Additions, Revisions	\$ 75.00 per hour (minimum one hour)

	<u>Base Fee</u>	<u>Plus each additional \$100 of BV</u>
8. Medical Gas Permits		
\$1 to \$6,500	\$ 85.00	\$ -
\$6,501 to \$10,000	85.00	1.73
		<u>Plus each additional \$1,000 of BV</u>
\$10,001 to \$100,000	145.50	10.50
Over \$100,000	1,090.50	7.25
Minimum Permit Fee	85.00	-

*Valuation shall be calculated on the value of the equipment and installation costs.*

**D. Electrical Permits – Fees per current Electrical Permit Application**

	Fee
<b>1. Multi-family houses, includes attached garage</b>	
1,000 sq. ft. or less	\$ 270.00
Ea. Add'l 500 sq. ft. or portion	55.00
Limited energy	109.00
<b>2. Services or feeders installation, alterations, and/or relocation</b>	
200 amps or less	161.00
201 amps to 400 amps	213.00
401 amps to 600 amps	321.00
601 amps to 1,000 amps	482.00
Over 1,000 amps or volts	882.00
<b>3. Temporary services or feeders installation, alteration, and/or relocation</b>	
200 amps or less	94.00
201 amps to 400 amps	200.00
401 amps to 599 amps	270.00
<b>4. Branch circuits</b>	
Branch circuits <b>without</b> service or feeder, 1 <sup>st</sup> circuit	90.00
Branch circuits <b>without</b> service each additional circuit	12.00
Branch circuits <b>with</b> service, each circuit	12.00
<b>5. Miscellaneous (service or feeder not included)</b>	
Each manufactured or modular dwelling, service, and/or feeder	109.00
Reconnect only	109.00
Pump or irrigation circle	109.00
Sign or outline lighting	109.00
Signal circuit(s) or limited energy panel, alteration or extension	109.00
Each additional inspection over the allowable	85.00
<b>6. Investigation Fee</b>	\$ 105.00 per hour (minimum one hour)

**E. Other Inspections and Fees**

	Fee
<b>1. Inspections Outside of Normal Business Hours</b> (Must be preapproved by applicant)	\$98/hr (minimum two hour)
<b>2. Inspections for which no fee is specifically indicated</b> (Must be preapproved by applicant)	\$75/hr
<b>3. Re-inspection Fee</b>	\$75/hr
<b>4. Replacement Sheets (each)</b>	\$23/sheet
<b>5. Investigation Fee</b>	\$ 105.00 per hour (minimum one hour)
<b>6. Plan Reviews Not Designated Elsewhere</b>	30% of the permit fee
<b>7. Certificate of Occupancy</b>	\$ 180.00
<b>8. Temporary Certificate of Occupancy</b>	\$ 180.00

9. Change of use/occupancy \$ 300.00

	<u>Fee</u>
F. <b>Deferred Submittal Fee</b> (in addition to project plan review fee) (OAR 918-050-0170)	\$ 250 + 10% of deferred item permit fee per deferred submittal (minimum \$300)
G. <b>Phased Permit Fee</b> (in addition to project plan review fee) (OAR 918-050-0160)	\$ 250 + 10% of the total project permit fee per phase (minimum \$300, not to exceed \$1,500 per phase)

### 3.3 Permit Related Fees

A. State surcharge shall be collected in an amount as required by State Law.

	<u>Fee</u>
B. <b>Building Moving/Demolition Permits</b>	
2,000 sq. ft. or less	\$ 78.00
Each additional 1,000 sq. ft.	38.00
Plan Review Fee	65% of the permit fee
C. <b>Prefabricated Structures</b>	Per current permit fees
D. <b>Temporary Structures</b>	Per current permit fees
E. <b>Manufactured Dwelling Parks and Mobile Home Parks</b> (OAR. Division 650. Table 1) plus 30%	Per current State of Oregon permit fee
F. <b>Recreational Parks and Organizational Camps</b> (OAR. Division 650. Table 1) plus 30%	Per current State of Oregon permit fee

G. **Miscellaneous Building Valuations**

	<u>Fee</u>
1. <b>Retaining Walls</b>	
To 8 ft. high, including footing	\$ 254/lin. Ft.
Over 8ft. high	\$ 276/lin. Ft.
2. <b>Fences</b>	
Over 6ft. to 8ft. high	\$ 15/lin. Ft.
3. <b>Concrete Slabs on Grade Foundations</b> – For house moves, modular buildings, pole buildings, etc.	
<b>Plain Concrete:</b>	
4-in. slab	\$ 3.00 / sq. ft.
5-in. slab	\$ 3.10 / sq. ft.
6-in. slab	\$ 3.25 / sq. ft.
Reinforced concrete	add \$1.15/sq. ft.
4. <b>Crawl Space Foundations</b>	
For house moves, modular, etc.	\$ 7.50/sq. Ft.
5. <b>Accessory Buildings</b>	
With floor slab	\$ 55/sq. ft.
Without floor slab	\$ 28/sq. ft.

<b>6. Pole Buildings</b>	
Up to and including 14-ft. eave height	\$ 32/sq. ft.
Over 14-ft. eave height	\$ 45/sq. ft.
<i>For Insulation:</i>	
Roof – Add	\$ 0.35/sq. ft.
Slab – Add	\$ 0.35/sq. ft.
Wall – Add	\$ 0.35/sq. ft.
For slabs on grade	See section G.3 for fees
<b>7. Swimming Pools (pool only/deck extra)</b>	
Concrete or unite	\$ 70/sq. ft.
Plastic below ground	\$ 45/sq. ft.

### 3.4 In-Fill and Grading

	<u>Fee</u>
<b>A. In-Fill and Grading Permit Fees</b>	
1 to 50 cubic yards	\$ 100.00
51 to 100 cubic yards	150.00
101 to 1,000 cubic yards	200.00
1,001 to 10,000 cubic yards	250.00
10,001 cubic yards or more	Total hourly cost <sup>1</sup>
<sup>1</sup> Cost to include supervision, overhead, equipment, hourly wages, and benefits of employees involved.	
<b>B. In-Fill and Grading Plan Review Fees</b>	
1 to 50 cubic yards	\$ 100.00
51 to 100 cubic yards	150.00
101 to 1,000 cubic yards	200.00
1,001 to 10,000 cubic yards	250.00
10,001 cubic yards or more	Total hourly cost <sup>2</sup>
<sup>2</sup> Cost to include supervision, overhead, equipment, hourly wages, and benefits of employees involved.	
<b>C. Other Inspections and Fees</b>	
<b>1. Inspections Outside of Normal Business Hours</b>	\$75/hr (minimum two hour)
<b>2. Re-Inspection Fee</b>	\$75/hr
<b>3. Inspections for which no fee is specifically indicated</b> (Must be preapproved by applicant)	\$75/hr

### 3.5 Penalties (each day that a violation exists is a separate offense)

	<u>Fee</u>
Violation of vacant building standards (Ord. #1464, adopted 1980)	up to \$300
Interference with fire control device (Ord. #1515, adopted 1982)	up to \$750
Swimming pool barrier violation (Ord. #1430, adopted 1979)	up to \$100 per week <sup>3</sup>
Building relocation violation (Ord. #1952, adopted 2005)	Not less than \$1,000
Failure to comply with stop work order (Ord. #1881, adopted 2000)	up to \$1,000
Any violation of Title 15 for which a specific penalty has not been expressly provided (Ord. #2011, adopted 2010)	up to \$1,000

<sup>3</sup>Each week that this violation exists is a separate offense.

### 3.6 Specialty Code Penalty

	Fee
<b>A. Penalty</b>	
Violation of various Specialty Codes: building, plumbing, mechanical, and electrical (Ord. #1814, adopted 1997, and Ord. #2011, adopted 2010)	up to \$1,000 per day (maximum \$5,000)
<b>B. Fee</b>	
Appeal of Specialty Code violation (Ord. #2011, adopted 2010)	\$ 250.00

## 4. BUSINESS REGISTRATION

### 4.1 Fees and Charges

	Fee
Standard base fee	\$ 118.00
New business commencing between July 1 and December 31	62.00
Change in business ownership fee	10.00
Fee for each FTE	6.00
Temporary Business (2 weeks or less)	26.00
Duplicate receipt	10.00
Delinquent Registration	10% of base fee each calendar month and fraction thereof delinquent

### 4.2 Penalties (each day that a violation exists is a separate offense)

	Fee
Violation of business registration requirements (Ord. #1863, adopted 1999, and Ord. #1349, adopted 1976)	up to \$200
Violation of "Milwaukie Junk Dealers, Secondhand Dealers, Pawnbrokers and Transient Merchants Ordinance" (Ord. #1552, adopted 1983)	up to \$300

#### **Metro Business License versus City Business Registration or Both:**

Instead of getting separate business licenses/registrations within each Portland-area city that you conduct business in, you can get a single license from Metro to construct, alter and repair structures in 20 cities that have licensing/registration requirements in the metropolitan area. The license covers all construction trades, both commercial and residential, as well as all landscape contractors. The Metro license allows contractors or landscapers to operate in 20 cities surrounding Portland having licensing/registration requirements in the metropolitan area, excluding Portland. Exception: if your principal place of business is inside the City of Milwaukie, the business is required to apply for a City of Milwaukie Business Registration in addition to the Metro License.

For Metro applications, contact Metro at 503-797-1710 or visit their website at: <http://www.oregonmetro.gov/tools-working/regional-contractors-business-license>

## 5. CODE ENFORCEMENT

### 5.1 Penalties (each day that a violation exists is a separate offense)

	<u>Fee</u>
General penalty (applies to any Municipal Code violation where no other penalty is specified) (Ord. #1935, adopted 2004, Ord. #1758, adopted 1994, and Ord. #1591, adopted 1986)	\$150 to \$200
Third or subsequent violation (applies to any Municipal Code violation) (Ord. #1935, adopted 2004, Ord. #1758, adopted 1994, and Ord. #1591, adopted 1986)	\$1,000
Nuisance violation (Ord. #1503, adopted 1981, and Ord. #1028, adopted 1964)	Maximum \$500
Shopping cart retrieval programmatic violation (Ord. #1980, adopted 2008)	Maximum \$500
Noise control violation (Ord. #1528, adopted 1982)	Maximum \$500
Adult business code violation (Ord. #1533, adopted 1982)	Maximum \$500
Public urination or defecation (Ord. #1953, adopted 2005)	up to \$50
Curfew violation (Ord. #1503, adopted 1981, and Ord. #995, adopted 1963)	up to \$300
Failure to retrieve shopping cart within 72 hours (Ord. #1980, adopted 2008)	\$50.00
Solid waste regulation/un-franchised violation (Ord. #1955, adopted 2005, Ord. #2092 adopted 2015)	up to \$500
Abatement - Applies to any Municipal Code violation citation. (Ord. #1998, adopted 2009, Ord. #1758, adopted 1994, and Ord. #1659, adopted 1989)	\$50.00

All violations of the Municipal Code are additionally subject to the Code Enforcement abatement fee, additional state and county assessments and the general penalty for third or subsequent violations.

## 6. ENGINEERING

### 6.1 Inspections and Permits

	<u>Fee</u>
Right-of-Way Permit	\$ 150.00
Right-of-Way Use Permit	30.00
Right-of-way Re-inspection (beyond standard of 2)	85.00
Sewer Dye Test	100.00
Subdivision Construction Inspection (Street/Sewer/Water/Storm Sewer)	5.5% of Total Const. Cost (min. \$500)
Public Improvement Construction Inspection (Commercial/Industrial/Miscellaneous Development)	5.5% of Total Const. Cost (min. \$500)
Street Opening Deposit	\$25 per square foot, \$1,500 minimum
Street Opening Deposit (Streets under 5-Year Moratorium)	\$50 per square foot, \$3,000 minimum
Right-of-Way Usage for Wireless Communication Facility	\$250/month per antenna per utility pole
Moving Buildings (Performance bond amount at discretion of City Engineer)	\$200 + \$65/hr. staff time + \$1,000 deposit

### 6.2 Materials (Engineering)

	<u>Fee</u>
Public Works Standards	\$ 30.00
Sewer TV Inspection Tape	25.00
<b>Electronic Drawings:</b>	
Paper – All sizes	5.00
Other format (plus \$45/hr for additional work)	7.00
Reproduction charges (\$0.10 for additional pages)	1.00

### 6.3 Printed and Electronic Maps (GIS)

	Fee
<b>Standard Selection of GIS maps</b>	
Full Sheet (34" x 44")	\$ 45.00
1/2 Sheet (22" x 34")	35.00
1/4 Sheet (17" x 22")	25.00
1/8 Sheet (11" x 17")	15.00
Electronic file (via electronic mail in PDF, JPG, GIF or TIF formats)	15.00
Electronic file (for mailed media, which includes postage, handling and media charges)	22.00
<b>Aerial Maps</b>	
Full Sheet (34" x 44")	50.00
1/2 Sheet (22" x 34")	40.00
1/4 Sheet (17" x 22")	30.00
1/8 Sheet (11" x 17")	20.00
Electronic file (via electronic mail in PDF, JPG, GIF or TIF formats)	15.00
Electronic file (for mailed media, which includes postage, handling and media charges)	22.00
<b>Custom Maps</b>	
Flat charge per hour plus cost of materials	55.00
Electronic file (for mailed media, which includes postage, handling and media charges)	7.00

### 6.4 Erosion Control

	Fee
Erosion Prevention and Sediment Control Planning and Design Manual (CD)	\$ 10.00
Minimum Charge for Clearing/Construction <sup>1</sup>	75.00
<b>Minimum charge applies if:</b>	
Over 500 sq. ft. of disturbed soil. Not in or around a sensitive area (NR Zone, wetlands, conservancies, and streams)	
Value of structure/remodel doesn't exceed \$20,000	
Clearing/Construction for Single-Family Residential	380.00
Rate if certified in erosion control <sup>2</sup>	225.00
Clearing/Construction for Multifamily Residential	490.00
Rate if certified in erosion control <sup>2</sup>	335.00
(additional \$40 per ½ acre over 1 acre)	
Clearing/Construction for Subdivision/Commercial/Industrial	623.00
Rate if certified in erosion control <sup>2</sup>	467.00
(additional \$40 per ½ acre over 1 acre)	
Additional Site Visit (due to code enforcement)	65.00

<sup>1</sup> Erosion control certification discount does not apply

<sup>2</sup> Certification requires 4 hours of training in erosion control every 2 years

**6.5 Penalties** (each day that a violation exists is a separate offense)

	<b>Fee</b>
Violation of capital improvement regulations (Ord. #1707, adopted 1991)	up to \$500
Basketball hoop regulation violation (Ord. #1503, adopted 1981, and Ord. #1405, adopted 1978)	up to \$250
Vegetation too low in the right-of-way (Ord. #1999, adopted 2009)	up to \$100
Clear vision violation (Ord. #1679, adopted 1990)	up to \$250
Failure to repair sidewalk (Ord. #1697, adopted 1991)	up to \$250
Sidewalk bench violation (Ord. #1503, adopted 1981, and Ord. #1289, adopted 1974)	up to \$100
Failure to remove street bench after permit termination (Ord. #1289, adopted 1974)	\$25.00
Flood hazard violation (Ord. #1983, adopted 2008, and Ord. #1899, adopted 2002)	up to \$1,000
Access management violation (Ord. #2004 adopted 2009)	up to \$250
Right-of-way encroachment (Ord. #2004 adopted 2009, and Ord. #1866 adopted 2000)	up to \$250
Erosion control violation (Ord. #1899 adopted 2002)	up to \$300
Unpermitted tree cutting in the public right-of-way (Title 16) (Ord. #1836, adopted 1998)	\$ 1,000.00

**7. LIBRARY**

**7.1 Photocopies**

	<b>Per Item</b>
Black and White	\$ 0.10
Color	0.90
Microfilm Copies	0.10

**7.2 Overdue Fine**

	<b>Per Day</b>	<b>Maximum</b>
Adult	\$ 0.25	\$ 3.00
Juvenile	0.10	1.00
Cultural Pass	5.00	Replacement cost

**7.3 Lost or Damaged Items**

	<b>Per Item</b>
Barcode	\$ 1.00
Book Jacket	2.00
Barcode and Book Jacket	3.00
Audio Book CD	10.00
Missing Pages and Booklets	Refer to Librarian
Lost Item	Actual retail cost
Damaged Material	Refer to Librarian
Lost Library Card	1.00
Kindle Kit	155.00
Bike Lock	40.00

<b>7.4 Replacement Media Case</b>	<b>Per Item</b>
Cover Sheet	\$ 1.00
Audiobook and CD-ROM Case	5.00
DVD Case	1.00
CD Case	2.00
CD and CD-ROM Booklets	3.00

<b>7.5 Miscellaneous</b>	<b>Per Item</b>
Public Computer Printing (first 5 free)	\$ 0.10
	<b>Per Year</b>
Non-District Citizen Library Use	\$ 95.00

## 8. MISCELLANEOUS

<b>8.1 Photocopies</b>	<b>Per Item</b>
<i>Assisted:</i>	
Black and White	\$ 0.30
Color	1.00
<i>Unassisted:</i>	
Black and White	0.10
Color	0.90

<b>8.2 Other Copying/Service</b>	<b>Per Item</b>
Audio tape	\$ 10.00
Video tape	20.00
Transcription (per hour)	30.00
Electronic files on CD-ROM	5.00
(Includes \$2.00 postage & handling. Additional research charges may apply.)	

<b>8.3 Photographs</b>	<b>Per Page</b>
Color photos on photo quality paper	\$ 3.00
Color photos on standard copy paper	1.00

<b>8.4 Financial Reports</b>	<b>Fee</b>
Adopted Budget	\$ 45.00
Comprehensive Annual Financial Report	45.00
Capital Improvement Plan	45.00

<b>8.5 Miscellaneous</b>	<b>Fee</b>
Returned Check Charge	\$ 30.00
Lien Search	30.00
Temporary Event / Block Party	Actual cost
Postage and Handling	\$2.00 plus postage

## 8.6 Telecommunications

	Fee
Registration fee	\$ 36.00
New Franchise Review Deposit	5,000.00
Franchise Renewal Review Deposit <sup>1</sup>	2,500.00
<sup>1</sup> All grantees shall, within thirty (30) days after written demand therefor, reimburse the City for all reasonable direct and indirect costs and expenses incurred by the City in connection with any modification, amendment, renewal, or transfer of the franchise or any franchise agreement consistent with applicable State and federal laws. Should City costs exceed deposit amount, the grantee will be billed by the City.	
Community Service Use – Wireless Communication Facility	(see <b>PLANNING</b> fees)
Right-of-Way Usage for Wireless Communication Facility	(see <b>ENGINEERING</b> fees)

## 8.7 Miscellaneous Permits

	Fee
<b>Filming Permit</b> – Fee varies based upon production budget and time to review application. Fee may be waived under certain conditions	Up to \$1,200
<b>Temporary Event Permit</b> – Fee may be charged to cover costs incurred by the City for assisting with an event. Staff time will be based upon billable hourly rates.	No application fee
<b>Use of Parking Stall(s) in the right of way during a Temporary Event</b> - (City reserves the right to charge for required staff time if inspection is needed)	\$ 30.00

## 9. MUNICIPAL COURT

### 9.1 Fees and Charges

	Fee
Payment Plan Installment Fee	\$ 25.00
Failure to Appear	75.00
Reinstatement Fee	15.00
Suspension Packet Fee	12.00
Returned Check Fee	30.00
Boot Release Fee	45.00
Seat Belt Class Fee	50.00
Collection Processing Fee	25.00
Trial Cancellation Fee	25.00
Young Driver Diversion Fee	100.00
Dismissal Fee	
Class D	50.00
Deferred Sentencing Fee	
Class B	260.00
Class C	160.00
Class D	110.00

### 9.2 Penalties

Penalty	Presumptive Fine	Special Zone Fine <sup>1</sup>	Minimum Fine	Maximum Fine
Class A	\$ 435.00	\$ 870.00	\$ 220.00	\$ 2,000.00
Class B	260.00	520.00	130.00	1,000.00
Class C	160.00	320.00	80.00	500.00
Class D	110.00	220.00	60.00	250.00

<sup>1</sup> Special Zones include highway work zones, school zones and safety corridors.

## 10. MOTOR VEHICLE FUEL TAX

### 10.1 Penalties (each day that a violation exists is a separate offense)

	Fee
Failure to secure motor vehicle fuel sales permit (Ord. #1970, adopted 2007)	200% penalty on tax owed and \$250.00
Failure to file monthly motor vehicle fuel sales report (Ord. #1970, adopted 2007)	10% penalty on tax owed and \$50.00
Late payment of motor vehicle fuel sales tax (Ord. #1970, adopted 2007) (depending upon length of delinquency)	1% or 10% of tax

## 11. PARKING

### 11.1 Parking Permit Fees

	Fee
Monthly	\$ 25.00
Quarterly	70.00
Semi-Annual	125.00
Discount for Bulk Pass Purchase (>10)	10%
Replacement Pass (each)	5.00

### 11.2 Parking Bail Schedule (Res. #46-2009, adopted 2009)

	Fee
Abandoned Vehicle	\$ 80.00
Angle Parking	40.00
Bicycle Lane	80.00
Blocking Driveway	50.00
Block Rule	40.00
Blocking Disabled Parking Space	250.00
Bus Zone/Taxi Zone	50.00
Double Parking	50.00
During Prohibited Times	50.00
Emergency/Safety Zone	80.00
Fire Hydrant	80.00
Five or More Unpaid Violations	60.00
Head in Only Parking	50.00
Loading Zone	50.00
No Parking Zone/Tow Away Zone	80.00
On Crosswalk/Sidewalk	80.00
Over 1 Ft. from Curb	40.00
Over Space Line	40.00
Overtime Parking	40.00
Permit Only Parking	40.00
Tow Away Zone	80.00
Traffic Hazard	80.00
Trucks—2 Hr. Limit	50.00
Disabled Parking Space	450.00
Wrong Side of Street	50.00
Where Prohibited	80.00

**Per Milwaukie Municipal Code §10.20.090E, fine amount shall increase by 50% of that violations bail amount. If bail is not posted by the court date the fine will be doubled.** (Ord. #2005, adopted 2009, Ord. #1997, adopted 2009, Ord. #1728, adopted 1993, and Ord. #1361, adopted 1977)

## 12. PLANNING

### 12.1 Standard Land Use Applications

The following standard fees apply to all land use applications<sup>1</sup> not listed below. Some applications may require additional fees as described below under Additional Application Fees:

	<u>Fee</u>
Type I Administrative Review	\$ 200.00
Type II Administrative Review	1,000.00
Type III Quasi-Judicial Review	2,000.00
Type IV Quasi-Judicial Review	5,000.00
Type V Legislative Review	5,000.00

<sup>1</sup> For a complete list of land use application types, see Milwaukie Municipal Code Table 19.901

### 12.2 Other Land Use Applications

	<u>Fee</u>
Community Service Use – Minor Modification (Type I)	\$ 50.00
Historic Resource Designation (Type IV)	150.00
Minor Land Partition (Type II)	2,000.00
Natural Resource (Res. #77-2011, adopted 8/169/11, effective 9/15/11)	
Boundary Verification (Type I)	-
Construction Management Plan (Type I)	-
Natural Resource Management Plan (Type I)	-
Tree Removal Request (Type I)	-
Tree Removal Request (Type III)	500.00
All Other Type I, II, or III applications	See Application Fees
<small>(Fees waived for applications that meet all 3 of the following criteria: (1) the application involves only a habitat conservation area (HCA) and not a water quality resource (WQR), (2) the property is used for residential purposes, and (3) the current owner was the owner prior to September 15, 2011, the effective date of Ordinance #2036, pursuant to Resolution #77-2011.)</small>	
Planned Development – Preliminary Plan Review (Type III)	4,400.00
Planned Development—Final Plan Review (Type IV)	5,700.00
Property Line Adjustment (Type I)	650.00
Subdivision—Preliminary Plat Review (Type III)	\$4,400 + \$100 per lot over 4 lots
Temporary Structure (Type I)	50.00

### 12.3 Annexations

	<u>Fee</u>
Annexation (Expedited)	\$ 150.00
Annexation (Non-expedited: No Zone Change or Comp Plan Amendment)	150.00
Annexation (Non-expedited: Zone Change only)	500.00
Annexation (Non-expedited: Zone Change and Comp Plan Amendment)	3,500.00

### 12.4 Appeals

	<u>Fee</u>
Appeal to Planning Commission – per Oregon State Statute (ORS 227.175(10)) <sup>1</sup>	\$ 250.00
Appeal to City Council <sup>1</sup>	1,000.00

<sup>1</sup>Fees are waived for NDA-sponsored appeals, pursuant to Resolution #26-1999

## 12.5 Additional Application Fees

The following fees apply in addition to Land Use Application Fees:

	Fee
Measure 56 Notice (for Zoning Map or Text Amendment)	Actual cost (\$1.00 per affected property, \$35/minimum)
Reserve Deposit	\$ 500.00
Technical Report Review:	
A. Scope of Work Preparation Reserve Deposit	Actual Cost <sup>2</sup> 1,000.00
B. Review of Technical Report Reserve Deposit	Actual Cost <sup>2</sup>
Traffic	2,500.00
Natural Resources (Res. #77-2011, adopted 8/16/11, effective 9/15/11)	2,000.00
All Others	1,000.00

<sup>2</sup>Actual cost to be determined by Planning Director or Engineering Director by estimating the cost of City staff time and resources dedicated to the project. See more information under Deposit Information.

## 12.6 Deposit Information

In some cases, reserve deposits are collected to ensure that the City's actual expenses are covered. Deposits will be refunded relative to actual costs, and additional money may be required if actual costs exceed the deposit amount. This applies only to reserve deposits—base fees are nonrefundable.

## 12.7 Discounts for Land Use Applications

	Discount
Two or More Applications (no discount for most expensive application)	25%
This discount applies to applications which relate to the same unit of land and which will be reviewed and decided concurrently.	
Senior Citizens	10%
Seniors must be at least 65 years of age, and must be the property owner. May get Senior or Low Income Discount.	
Low Income Citizens	25%
Low-Income Citizens may qualify for reduced fees by filing the same application used to apply for reduced sewer and water rates.	
NDA – Sponsored Land Use Applications Related to Parks	Fees Waived

## 12.8 Early Assistance

	Fee
Pre-application meeting:	
First meeting	Free
Second meeting	\$ 50.00
Third and subsequent meetings	\$100.00/mtg.
Applies to optional meetings attended by a maximum of two City staff. No written notes provided.	
Pre-application conference	200.00
Applies to required or optional meetings that require three or more City staff. Written summary notes provided two weeks after meeting.	
Pre-application conference – Transportation Facilities Review	100.00
Additional meeting required to discuss Transportation Impact Study.	
Design review consultation with Design and Landmarks Committee	800.00

## 12.9 Special Requests

	Fee
Property Value Reduction Claims (pertaining to Measures 37 or 49)	\$ 1,515.00
Fee will be refunded if applicant prevails. If claim is denied, additional money may be required to cover contract-attorney or appraiser costs, as determined by City Manager.	
Significant Modification of Complete Land Use Application	500.00
Reschedule of Public Hearing at Applicant's Request (when re-notification required)	500.00
Temporary Occupancy Request	100.00
Time Extension of Previously Granted Land Use Approval (Title 17 only)	50.00
Zoning Confirmation (General)	50.00
Zoning Confirmation (DMV Permit, LUCS)	25.00
Waived for LUCS for emergency sewer connection.	

## 12.10 Permit Review and Inspections

	Fee
Building Permit Review and Inspections (Minor; e.g., Demolition or Erosion Control)	\$ 25.00
Building Permit Review and Inspections (Major)	200.00
Additional Planning Inspection Fee	50.00
Modifications to Building Permit during review	100.00
Fee applies to site plan revisions generated by applicant, not those required by staff during review process.	
Original Art Mural	100.00
Sign Permit Review (per sign)	100.00
Sign Permit Review (daily display or "sandwich board" sign)	150.00

## 12.11 Materials

Most materials are available online for free or contact Planning for additional information:

<http://www.milwaukieoregon.gov/planning/planning-documents-ordinances-plans-and-guidelines>

	Fee
Zoning Ordinance	\$ 51.00
Comprehensive Plan	21.00
Sign Ordinance	5.00
Land Division Ordinance	4.00
Downtown Design Guidelines	
Black and White	10.00
Color	35.00
Downtown and Riverfront Public Area Requirements	15.00
<b>Maps</b> (e.g. Comprehensive Plan, Zoning Ordinance, or NR Administrative)	
11x17 handout (color)	1.00
GIS Maps (e.g., large Zoning Map)	See Engineering

**Comprehensive Plan Ancillary Documents:**

	<u>Fee</u>
Ardenwald Park Master Plan	1.00
Downtown and Riverfront Land Use Framework Plan	23.00
Elk Rock Island Natural Area Management Plan	5.00
Furnberg Park Master Plan	17.00
Homewood Park Master Plan	2.00
Johnson Creek Resources Management Plan	15.00
Lake Road Multimodal Plan	8.00
Lewelling Community Park Master Plan	1.00
North Clackamas Park North Side Master Plan	7.00
North Clackamas Public Facilities Plan	50.00
Scott Park Master Plan	2.00
Spring Park Master Plan	5.00
Springwater Corridor Master Plan	9.00
Tacoma Station Area Plan	60.00
Town Center Master Plan	19.00
Transportation System Plan:	
Full Document	67.00
Executive Summary	8.00
CD-ROM	2.00
Water Tower Park Master Plan	1.00
Wichita Park Master Plan	1.00
Vision Statement (one page)	No charge

**12.12 Penalties** (each day that a violation exists is a separate offense)<sup>1</sup>

	<u>Fee</u>
Violation of Sign Ordinance (Title 14) (Ord. #1965, adopted 2006, and Ord. #1733, adopted 1993)	up to \$100.00
Violation of Land Division Ordinance (Title 17) (Ord. #1907, adopted 2002)	\$200.00
Violation of Zoning Ordinance (Title 19) (Ord. #2025, adopted 2011)	up to \$200.00

<sup>1</sup> All violations of the Municipal Code are additionally subject to the Code Enforcement abatement fee and the general penalty for third or subsequent violations. See the Code Enforcement section for complete information.

**13. POLICE****13.1 Permit/Licenses**

	<u>Fee</u>
Adult Business	\$ 372.00
Alarm Permit—Residential (seniors 60+ exempt from fee requirement)	20.00
Alarm Permit—Business	26.00
Gun Background Check	21.00
Liquor License (Original Application)	100.00
Liquor License (Name or Other Change)	75.00
Liquor License (Renewal Application)	35.00
Liquor License (Temporary License)	35.00

### 13.2 Police Reports

	Fee
Video tape copy	\$ 31.00
Police report	15.00
Copy of Field Contact Report (FCR card)	5.00
Photo CD	15.00
Traffic Citation Discovery	10.00
(Additional research charges may apply for unusual/complex requests)	

### 13.3 Police Services

	Fee
False Alarm Response (first three)	No Charge
False Alarm Response (customer age 65 and over)	No Charge
False Alarm Response (each alarm after third)	\$ 160.00
Good Conduct Background Letter	5.00
Vehicle Impound	100.00
Fingerprinting	10.00
Loud Party Response—first response	Warning
Loud Party Response—second response and/or each subsequent response in 24-hr. period	50.00
Fire and Emergency Services fee (Ord. #1764, adopted 1994)	Actual cost

### 13.4 Penalties (each day that a violation exists is a separate offense)

	Fee
No active alarm permit on file for property (when dispatched)	\$ 25.00
Traffic violation penalty (Ord. #1922, adopted 2003)	At least 50% of maximum under Oregon Statute
Weapon discharge violation (Ord. #1515, adopted 1982)	up to \$750.00
Public consumption of alcohol (Ord. #1746, adopted 1993)	up to \$250.00
Failure to pay Fire and Emergency Services Fee (Ord. #1767, adopted 1994, and Ord. #1764, adopted 1994)	up to \$300.00
Security Alarm Violation (Ord. #1568, adopted 1984)	Maximum \$500.00

## 14. SYSTEMS DEVELOPMENT CHARGES & CONSTRUCTION EXCISE TAXES

SDC fees for Water, Stormwater and Transportation shall be indexed for inflation annually using the Engineering-News Record Construction Cost Index (CCI) for Seattle (Resolution 40-2007). The CCI increase is 2.5%. Based on Oregon State Statute (ORS 223.304), the charges are broken down into three components; (1) reimbursement (to recover existing facility capacity available for growth), (2) improvement (to recover planned capacity improvements for growth), and (3) administration (to recover direct costs).

### 14.1 Transportation System Development Charge

Trip generation rates for each land use type are derived from the Institute of Transportation (ITE) report Trip Generation (7th Edition, 2003). Trip rates are expressed as vehicle trips entering and leaving a property during the p.m. peak travel period.

	Fee			TOTAL
	Reimbursement	Improvement	Administration	
Transportation SDC (per trip)	\$ 91	\$ 1,829	-	\$ 1,920

### 14.2 Stormwater System Development Charge

Stormwater unit is equal to 2,706 square feet of impervious surface on the property. Each single-family residential property is 1 Stormwater unit.

	Fee			
	Reimbursement	Improvement	Administration	TOTAL
Stormwater SDC	-	\$ 804	-	\$ 804
Fee in Lieu of Construction: Per 100 sq. ft. of impervious area	-	804	-	804

### 14.3 Wastewater System Development Charge

A wastewater unit is equal to 16 fixture units derived from Table 7-3 of the Oregon Plumbing Specialty Code. Each residential dwelling unit is 1 wastewater unit.

	Fee			
	Reimbursement	Improvement	Administration	TOTAL
Wastewater SDC	\$ 327	\$ 566	-	\$ 893

### 14.4 Water System Development Charge

Meter Size	Fee			
	Reimbursement	Improvement	Administration	TOTAL
¾" x ¾"	\$ 864	\$ 718	\$ 121	\$ 1,703
1"	1,438	1,196	202	2,836
1.5"	2,877	2,391	404	5,672
2"	4,603	3,827	645	9,075
3"	9,207	7,653	1,292	18,152
4"	14,385	11,959	2,017	28,361
6"	28,772	23,916	4,034	56,722
8"	46,034	38,268	6,456	90,758
10"	66,173	55,010	9,281	130,464
12"	129,470	107,627	18,158	255,255

### 14.5 Parks and Recreation System Development Charge

Collected for the North Clackamas Parks and Recreation District (adopted Clackamas Board of County Commissioners, Ordinance 09-2007, Oct. 25, 2007).

	Fee
Single-Family Residential	\$ 3,985 per dwelling unit
Multifamily Residential	\$ 3,608 per dwelling unit
Nonresidential	\$60 per employee <sup>1</sup>

<sup>1</sup> Number of employees calculated according to type of business and building square feet. For more information, go to: <http://www.clackamas.us/engineering/sdc.html>

### 14.6 School Construction Excise Tax

Collected for North Clackamas School District (adopted North Clackamas School District, December 6, 2007).

	Fee
Residential	\$ 1.14 per square foot
Commercial	\$ 0.57 per square foot <sup>1</sup>

<sup>1</sup> Total commercial fee capped at \$25,000 per project. Private schools, public improvements, low-income (HUD) housing, hospitals, religious facilities, and agricultural buildings are exempt. Construction under 1,000 square feet is exempt.

## 14.7 Metro Construction Excise Tax

Collected for Metro (adopted Metro Council, Ordinance 06-1115, March 23, 2006, effective July 1, 2006; extended Metro Council, Ordinance 14-1328, June 19, 2014).

	<u>Fee</u>
Metro Construction Excise Tax	\$0.12 per \$100 of permit value

Permits for construction projects valued at \$100,000 or less will be exempted from this tax as well as permits for development of affordable housing units and permits issued to 501(c)(3) nonprofit organizations for other projects aimed at serving low-income populations. Permits for construction valued at more than \$10 million will be assessed a flat \$12,000 fee (0.12 percent of \$10 million).

