



PRELIMINARY AUDIT CALENDAR
For Year Ended June 30, 2013 Audit

February 2013:

- Issue Audit Services Request for Proposals

March 2013:

- Compile Audit Service Proposals
- Perform Quantitative & Qualitative Proposal Analysis
- Review Proposal Analysis with Audit Committee
- Identify Proposing Firms Finalists for Interview

April 2013:

- Interview Proposing Firm Finalists with Audit Committee
- Select City Audit Firm and Finalize Audit Service Contract

June 2013:

- Plan Audit with Selected Firm
- Selected Firm Meeting with Audit Committee to Discuss Timing and any Audit Committee Concerns

July 2013:

- Interim Audit Fieldwork

August – November 2013:

- Prepare Audit Workpapers
- Compile Applicable Audit Documentation
- Draft Comprehensive Annual Financial Statements (CAFR)

November 2013:

- Final Audit Fieldwork

December 2013:

- Wrap Up Audit with Selected Firm and Audit Committee
- Finalize and Issue CAFR

January 2014:

- Present Audit to City Council