



**City of Milwaukie
Employment Opportunity**

**Mechanic
Temporary Assignment**

Apply by: September 28, 2012 at 4:00 p.m.

Status: **Full-time 40 hours/week, Temporary**
Hours: **Monday – Friday, five 8 hour shifts**
Work location: **Johnson Creek Boulevard, 6101 SE Johnson Creek Boulevard, Milwaukie, OR**
Department: **Fleet Maintenance**
Salary: **\$19.67 / Hourly**
Benefits: **Non-benefited position.**

The City of Milwaukie is seeking a customer service oriented person to fill a temporary vacancy in our fleet division. The City has a vehicle service shop responsible for the maintenance and repairs on public works and emergency response vehicles. The successful candidate will be able to diagnose malfunctions and complete repairs in the shop or in the field as needed. This position will last approximately two months.

Qualifications: Candidates must have a high school diploma or GED and some specialized training in mechanics, maintenance, or a closely related field and two years prior work experience directly involving heavy truck service, computer diagnostics, tire repair and maintenance, welding, tune ups, front-end work, hydraulic and air brakes and major vehicle repair. Must have a valid Oregon or Washington Driver's license and possess a minimum of two Automotive Service Excellence (ASE) certifications. Must be able to communicate effectively both verbally and in writing.

Selection Process: A screening of all application materials will be completed to determine the candidates being invited for an interview. Preference will be given to those applicants who have direct and relevant work experience. Final candidates must be able to successfully pass a detailed background check, including a review of your driving record. Offers of employment are contingent upon successful completion of a pre-employment physical and drug screen and thorough criminal background check.

Application Process: All candidates must complete a City of Milwaukie employment application and supplemental questionnaire. Resumes may be included but are not accepted in lieu of an application. Application materials are available for download at www.cityofmilwaukie.org or they can be obtained at City of Milwaukie Human Resources, 10722 SE Main Street, Milwaukie, OR 97222. Please mail or bring your signed application materials to Human Resources, City of Milwaukie, no later than 4:00 P.M. of the closing date.

Immigration law notice: Only US citizens and aliens authorized to work in the United States will be hired. All new employees will be required to complete and sign an employment eligibility form and present documentation verifying identity and employment eligibility.

Equal employment opportunity: All qualified persons will be considered for employment without regard for race, color, religion, sex, national origin, age, marital status, familiar status, gender identity, sexual orientation, disability for which a reasonable accommodation can be made or any other status protected by law.

Veteran's preference: Under Oregon Law, qualified veterans may be eligible for veteran's preference in application for City of Milwaukie positions. If you are a veteran, or disabled veteran, and would like to be considered for a veteran's preference for the job for which you are applying, check the appropriate box on the application form. To qualify for veteran's preference, veterans must provide appropriate documentation along with their application materials before the application deadline date listed on the job announcement.

Minorities, women, and qualified individuals with disabilities are urged to apply. If you wish to identify yourself as an individual under the Americans with Disabilities Act of 1990 and will be requesting accommodation or assistance with any part of the application process, please notify Human Resources.

***Equal Opportunity/Affirmative Action Employer
Women and Minorities are Encouraged to Apply***