



**City of Milwaukie  
Employment Opportunity**

**Engineering Intern**

**Apply by: June 8, 2011, 4:00 p.m.**

Status: **Seasonal with variable hours depending on availability**  
Hours: **Monday – Friday, general business hours**  
Work location: **Johnson Creek Campus, 6101 SE Johnson Creek Blvd, Milwaukie, OR**  
Department: **Engineering**  
Salary: **\$12.07 to \$15.40 Hourly – Non Exempt, represented**

The City of Milwaukie is seeking a self-motivated person who enjoys being part of an outstanding team by providing technical support to the City's Civil and Associate Engineers. This position is a mix of working outside and in an office setting and has some latitude to schedule your day accordingly.

Duties primarily involve using AutoCad for rendering technical drawings, inspection of construction projects, surveying, drafting, scanning and printing. Must be able to work with contractors, the general public and the engineering team members

**Qualifications:** Two years of experience or schooling relative to engineering practices and procedures, preferably in drafting, surveying and construction inspection, including the ability to use AutoCad.

**Selection Process:** A screening of all applications will be completed to determine the candidates being invited to an interview. Preference will be given to the applicants who have direct and relevant work experience. Offers of employment are contingent upon successful completion of a pre-employment background screening, which may include a background check, drug screen and physical exam.

**Application Process:** All candidates must complete a City of Milwaukie employment application. Resumes may be included but are not accepted in lieu of an application. Application materials are available for download at [www.cityofmilwaukie.org](http://www.cityofmilwaukie.org). Please mail your signed application materials to City of Milwaukie, Human Resources, 10722 SE Main Street, Milwaukie, OR 97222.

Immigration law notice: Only US citizens and aliens authorized to work in the United States will be hired. All new employees will be required to complete and sign an employment eligibility form and present documentation verifying identity and employment eligibility.

Equal employment opportunity: All qualified persons will be considered for employment without regard for race, color, religion, sex, national origin, age, marital status, familial status, gender identity, sexual orientation, disability for which a reasonable accommodation can be made or any other status protected by law.

Veteran's preference: Under Oregon Law, qualified veterans may be eligible for veteran's preference in application for City of Milwaukie positions. If you are a veteran, or disabled veteran, and would like to be considered for a veteran's preference for the job for which you are applying, check the appropriate box on the application form. To qualify for veteran's preference, veterans must provide appropriate documentation along with their application materials before the application deadline date listed on the job announcement.

Minorities, women, and qualified individuals with disabilities are urged to apply. If you wish to identify yourself as an individual under the Americans with Disabilities Act of 1990 and will be requesting accommodation or assistance with any part of the application process, please notify Human Resources.

***Equal Opportunity/Affirmative Action Employer  
Women and Minorities are Encouraged to Apply***