NOTICE OF PUBLIC MEETING

TO:	**Property Owners and Residents**
DATE:	**September 26, 2012**
FILE:	**Annexation A-12-04**
LOCATION:	**5 tax lots at Wichita Ave and Fernwood St**
APPLICANT/OWNER:	**Stephen Rand for Wichita Avenue Church**
MEETING INFO:	**Tuesday, October 16, 2012, at 7:00 p.m.** **Milwaukie City Hall, 10722 SE Main Street**

Please note that there are usually many items on the Council agenda. If you would like to get an idea of when this proposal will be considered, view the Council agenda online at http://cityofmilwaukie.org/citycouncil or check with City staff (see contact information on the reverse of this letter). If you're interested in commenting on this annexation, you will need to fill out a green comment card at the beginning of the meeting and state the agenda item you wish to address.

The **Milwaukie City Council** will consider approving an expedited annexation petition (File #A-12-04) to annex five tax lots at Firwood St and Wichita Ave into the City of Milwaukie. The properties proposed for annexation are more specifically identified on the enclosed map. You are receiving this notice because you either live or own property within 400 feet of one of the properties proposed for annexation.

Expedited annexation process: An expedited annexation application is not a land use decision and does not require a public hearing. It does, however, require approval by City Council at a regularly scheduled public meeting. Pursuant to Metro Code Section 3.09.045(b), an annexation applicant cannot use the expedited annexation process if a necessary party objects to the proposed annexation in writing prior to the scheduled City Council meeting. A necessary party is any county, city, district, or local unit of government whose boundary includes, or who provides services to, the area proposed to be annexed.

Expedited annexation approval criteria: The criteria to be used by City Council in reaching a decision are found in Milwaukie Municipal Code Section 19.1102.3 Boundary Change Approval Criteria, Milwaukie Comprehensive Plan Chapter 6 City Growth and Governmental Relationships, Metro Code Chapter 3.09 Local Government Boundary Changes, and Oregon Revised Statutes Chapter 222 City Boundary Changes. Copies of these criteria are available upon request.

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How to submit comments: You are invited to submit written and/or verbal comments on this application prior to or at the meeting. Written comments submitted in advance of the meeting should be directed to the Milwaukie Planning Department. Written and/or verbal comments submitted at the meeting should be made by filling out a green comment card at the City Council meeting. Please write the agenda item number on the green comment card and City Council will call for your comments during that portion of the agenda.

Where to get more information: If you have any questions about the proposed annexation, please contact Li Alligood, Associate Planner, 503-786-7627 in the Planning Department at 503-786-7627 or alligoodl@ci.milwaukie.or.us. The staff report on the proposal will also be available for public viewing after 8:00 a.m. on **Wednesday, October 10, 2012,** at the following locations:

- Planning Department, Johnson Creek Facility, 6101 SE Johnson Creek Blvd (open weekdays 8:00 a.m. to 5:00 p.m.)
- Ledding Library, 10660 SE 21st St (call 503-786-7580 for current hours)
- City Hall, 10722 SE Main St (open weekdays 8:00 a.m. to 5:00 p.m.)
- City website, http://www.ci.milwaukie.or.us/citycouncil

Copies of information in the file can be obtained for a reasonable fee. Copies of applicable City ordinances and the Comprehensive Plan are also available for review at the locations listed above.

The City of Milwaukie is committed to providing equal access to information and public meetings per the Americans with Disabilities Act (ADA). If you need special accommodations, please call 503-786-7600 at least 48 hours prior to the meeting.