

PARB

Milwaukie Parks and Recreation Board 10722 SE Main Street, Milwaukie, OR 97222

Chair: Lisa Gunion-Rinker

Vice Chair: Lisa Lashbrook

Members: Lynn Sharp, Ben Johnson, Andrew Craig, Linda Blue

Staff Liaison: Clare Fuchs

NCPRD Staff: Tonia Burns

AGENDA: July 26, 2016 7:30am – 9:00am

- 1) Introductions – 7:30am – 7:35am
- 2) Review & Approve June 2016 minutes 7:35am – 7:40am
- 3) Seed Bombs – milkweed species flowers for monarchs (All) 7:40am – 7:50am
- 4) City Liaison update:
 - a) Kronberg path update
 - b) Aug. 23rd PARB meeting - change venue - PSB
 - c) RTF
 - d) Renaming of Riverfront Park
 - e) Peace Pole in Riverfront Park - rotary
- 5) Tree City USA update - finance – 8:00am – 8:10am (Lynn)
- 6) Riverfront Park interim planting plan update – 8:10am – 8:20am (Ben)
- 7) 501c3 Update – Bylaw Review & Discussion – 8:20am – 8:30am (Lisa GR, Lisa L, Linda B)
- 8) Open discussion items – 8:30am – 8:40am (All)
- 9) NCPRD liaison update – 8:40am – 8:50am (Tonia)
- 10) NCPRD board meeting update – 8:50am – 9:00am (Lynn or Wilda)
- 11) Adjourn meeting – 9:00am

City of Milwaukie
Milwaukie Park and Recreation Board (PARB)
MEETING MINUTES
City Hall Conference Room
June 28, 2016

Members Present: Chair Lisa Gunion-Rinker, Vice Chair Lisa Lashbrook (arrived at 8:15am), Treasure Lynn Sharp (via Skype), Secretary Erin Willett Holcomb, Linda Blue, Ben Johnson, and Andrew Craig

Members Absent none

Staff/Visitors: Clare Fuchs (City Staff Liaison), Tonia Burns (NCPRD Natural Resource Coordinator), Bruce Palone (artist), and Amy Aschenbrenner (City staff).

1) Welcome and Introductions

Chair Gunion-Rinker called the meeting to order and began introductions. **Mr. Palone** introduced himself and described his work on the City's sidewalk medallions.

Secretary Willett Holcomb noted she was planning to step down from PARB due to family priorities, and this would be her last meeting. She would still be available to provide input on the formation of the Parks Foundation if needed.

2) Review & Approve May 2016 Minutes

Treasurer Sharp moved to approve the May minutes, **Member Blue** seconded, and motion passed unanimously.

3) Seed Bombs

Chair Gunion-Rinker and **Ms. Fuchs** provided background on the situation. **Chair Gunion-Rinker** asked PARB which types of wildflowers it wanted in the mix and what locations would be appropriate. **Ms. Burns** explained the logistics difficulties. **Member Blue** noted the option of volunteers throwing seed bombs in a designated area. The group discussed other options for the volunteers to participate. **Ms. Burns** would talk with them and provide a seed list. **Treasurer Sharp** noted she would like to collect native seeds and **Ms. Burns** said would work with her. The group discussed wildflower options.

4) City Liaison Update

a. Cast Iron Medallions for Milwaukie Parks

Mr. Palone described his work painting cast iron manhole cover medallions. He had recently installed a medallion at a City pump station after Public Works Director Gary Parkin had approached him. He showed photos of the medallion and noted he was available to install more if there were areas that could use something similar. He talked about the fish design on manholes around the City and how it could be painted and be used for educational purposes. He discussed pricing and would be happy to send proposals. He suggested a dogwood design

mounted at Dogwood Park and a fish design for Riverfront Park. **Secretary Willett Holcomb** asked if artMOB needed to provide input. **Ms. Fuchs** would connect Mr. Palone with artMOB. The group thanked him for his works and ideas.

b. Milwaukie Riverfront Park Planting Update

Ms. Fuchs provided an update on the Riverfront Task Force (RTF). The group discussed inviting RTF to PARB meetings on a regular basis.

Ms. Burns discussed the involvement of North Clackamas Parks and Recreation (NCPRD) in land use applications. She also discussed NCPRD's communications with the City on current projects.

Secretary Willett Holcomb proposed having a standing item on the PARB agenda for RTF.

c. August 23rd PARB Meeting – Change Date or Venue

Ms. Fuchs reported PARB's joint meeting with City Council was moved to September 6th. In addition, due to scheduling conflicts, PARB's August meeting on the 23rd would be held at the break room at the City's Johnson Creek Building.

5) Tree Preservation Conference

Treasurer Sharp reported on the conference and summarized key presentations. She discussed how to apply different concepts to the City, including Geographic Information Systems (GIS) mapping features. **Ms. Fuchs** said she would connect with the City's GIS Department to discuss options.

Ms. Burns discussed options for a tree canopy percent cover for the park sites.

Treasurer Sharp discussed the heritage tree program.

6) 501(c) 3 Update – Bylaw Review & Discussion

Chair Gunion-Rinker said the subcommittee met and had questions about the terms for a Parks Foundation board/committee so that not everyone rotated out at the same time.

Secretary Willett Holcomb suggested lowering the amount of board members from 7 down to 5. She also suggested and described a charter term with different term limits to start. She noted the different limits could be made as a resolution at the first meeting, and did not need to be written in the bylaws because it would only occur once.

Secretary Willett Holcomb did not think the 2 week notice for special meetings was required and suggested shortening it. She also discussed the requirement to remove the board members with two-thirds vote vs a majority, and noted the conflict with other statements in the bylaws. She had sent these edits to Chair Gunion-Rinker who would make the changes.

Chair Gunion-Rinker talked about **Vice Chair Lisa Lashbrook's** information from the Tualatin Hills Parks Foundation and described their history and function.

Chair Gunion-Rinker said the next steps would be to submit the bylaws to the City for legal review and then send it to City Council for approval.

7) Milwaukie Park Safety Site Visits Update Continued

Member Craig reported Scott Park looked fine and was being used frequently.

Secretary Willett Holcomb reported Furnberg Park looked okay, but reiterated the concerns about the sharp surfaces on the play structures that were also present a few weeks ago.

Member Johnson reported the split rail fence on the south end of Water Tower Park was falling off. He also noted dead branches in the big tree over the basketball that might fall. The play structure was looking really old, and he described the bark chip level and the slopes of the Americans with Disabilities Act (ADA) compliant ramps. The benches between the playgrounds had chipping paint.

Treasurer Sharp reported Spring Park and Wichita Park looked good. She announced the Linwood Neighborhood District Association (NDA) was having a clean-up party in Wichita Park on August 13th and all were welcome.

Chair Gunion-Rinker commented that Spring Park looked really great.

8) NCPRD Liaison Update

Ms. Burns discussed the recently installed skateboard stops at Riverfront Park. NCPRD was currently trying to replace the stolen interpretive signs at Klein Point. She reported the geese Flight Control product would be added in the coming week. Finally, she noted the Riverfront Park contractors were done and NCPRD was figuring out jurisdictions of the Park moving forward.

Ms. Burns, Treasurer Sharp, and Member Blue discussed Linwood NDA's August event at Wichita Park. **Ms. Burns** noted NCPRD would produce a sign with the park plan for the event.

Ms. Burns discussed the meeting with the various parties involved with Kronberg Park. **Ms. Fuchs** noted City Council was taking about Kronberg during the July 5th meeting.

9) NCPRD Board Meeting Update

Treasurer Sharp reported not much had happened at the meeting; City Councilor Wilda Parks said only 5 District Advisory Board (DAB) members attended and new NCPRD Director Scott Archer was there. She reported people were upset about not knowing about the Spring Park opening. There were ongoing discussions about the Kronberg Park pathway. **Ms. Burns** discussed the importance of effective communication between parties, especially given the new people in the different organizations.

Ms. Fuchs suggested PARB send letters to the Oregon Transportation Commission (OTC) in support of the grant for Kronberg Park. She would send out an email with the details and said she and Mr. Nieman would deliver the letters.

Vice Chair Lisa Lashbrook discussed the porta potties at Ball Michelle Park for the summer concerts.

10) Adjournment – A motion to adjourn was made by **Secretary Willett Holcomb**, with a second by **Vice Chair Lisa Lashbrook**. Motion passed unanimously, meeting adjourned 9:07 am.



PARB / RTF

Milwaukie Joint Riverfront Task Force / Park and Recreation Board, 10722 SE Main Street, Milwaukie, OR 97222

Chairs: Dave Green (RTF); Lisa Gunion-Rinker (PARB)

Vice Chairs: Gary Klein (RTF); Lisa Lashbrook (PARB)

RTF Members: Mike Stacey; Nick Loomis; Sherri Dow

PARB Members: Erin Holcomb; Ben Johnson, Linda Blue, Andrew Craig, Lyn Sharp, Linda Blue

Staff Liaison: Clare Fuchs

Visitors: Engineering Director Chuck Eaton, Civil Engineer Rick Buen, Tonia Burns with North Clackamas Parks and Recreation District (NCPRD), Council President Lisa Batey

MINUTES | May 16, 2016 | Meeting Start Time: 6:30 p.m.

Welcome and Introductions:

Ms. Fuchs began introductions.

Kronberg Bridge and Riverfront Dock:

Mr. Eaton provided background on the projects at Riverfront Park. He discussed the beach area that had been damaged and noted the challenges involved in repairing the area. **Member Sharp** understood that the area was not stable, and asked if Mr. Eaton would discuss possible modifications with the Federal Emergency Management Agency (FEMA). **Mr. Eaton** said that was correct, there were 3 funding scenarios, replace what was there, mitigate it so it did not happen again, or improve it. These scenarios were options for all 3 issues: the planting/vegetated area, the beach, and the southern bank of Kellogg Creek. He noted improvements could be made, but it was a matter of cost.

Member Craig asked about the guarantee that improvements would work, and noted similar events could happen again. **Vice Chair Klein** agreed that it would be difficult to calculate the river flow over the seasons.

The group discussed the material makeup of the beach, and potential uses for the space, such as a non-motorized vehicle launch area. **Mr. Eaton** clarified FEMA liked to replace what was already there, and in this case, it would be the sand. The group discussed the possibility of utilizing rocks or gravel.

Chair Green was interested in protecting the infrastructure, such as the path. **Mr. Buen** and **Mr. Eaton** discussed the steps moving forward and the timeline. They also discussed the history of the current beach area.

The group discussed the planting plan options to help mitigate the geese problem.

Mr. Eaton summarized the group's priority concerns were access for kayaks and people to get down to the water. Alternate materials were up for suggestions, with ideally something to help alleviate the geese issue.

Mr. Eaton summarized the discussions for the bridge located under the railroad line that runs over Kellogg Creek and leads into Kronberg Park.

Vice Chair Klein discussed the bridge that enters into Riverfront Park and summarized the 4 phases of bridge repair and replacement. He was concerned about large trucks, such as Water Environment Services (WES) trucks, driving over the bridge and wondered if it was safe. **Mr. Eaton** reported that structural and geotechnical engineers stated it was in stable condition and safe to drive large trucks.

Visioning Process for Comprehensive Plan Update:

Ms. Fuchs informed the group that the City was beginning the Comprehensive Plan Update and wanted to ask what the Boards, Commissions, and Committees would like to see for the 2040 vision and plan for Milwaukie.

Seed Bombs:

Member Sharp explained the topic and thought it could be discussed at a PARB meeting.

Planting Plan for Riverfront Park:

Member Johnson provided the updated planting plan. He discussed creating active areas in the park where people could utilize the space and help deter the geese. He noted different types of plants that could be planted to help restrict the field of view for the geese. He also discussed how the interim plan could integrate with the Park's Phase III features in the future. **Mr. Eaton** discussed engineering permits for the Park and the need for improvements and modifications to the plan.

Mr. Eaton updated the group on the FEMA timeline for the bridge repairs.

Chair Gunion-Rinker understood that pathways were not recommended for the interim planting plan, but plantings were okay. The group discussed the mitigation plan related to the plantings, as well as bioswales. The group discussed steps moving forward.

NCPRD Update:

Ms. Burns provided a brief update on NCPRD projects, including the upcoming Spring Park opening, and Kronberg Park. She also informed the group of new NCPRD director Scott Archer.

Member News/Reports:

Vice Chair Klein reported seeing skateboarders damaging benches at Riverfront Park, and discussed adding stoppers to the benches. **Ms. Burns** would check on the outstanding request.

Ms. Burns reported NCPRD was preliminarily awarded the first grant for Scott Park.

Adjournment: **Chair Gunion-Rinker** motioned to adjourn and **Vice Chair Lisa Lashbrook** seconded. Meeting was unanimously adjourned at 7:37 p.m.