



Park & Recreation Board (PARB)

July 29, 2014

7:30 AM

City Hall, 2nd Floor Conference Room
10722 SE Main Street

Type of meeting: Regular

Attendees: Bob Cooper (Chair), Lisa Gunion-Rinker (Vice Chair), Ray Harris, Lisa Lashbrook, Lynn Sharp, Tony Andersen, Councilor Mike Miller, Steve Butler (City Staff Liaison), and Jeroen Kok (NCPRD Staff Liaison)

Please read & bring: June 24, 2014 Meeting Minutes

Meeting Agenda

Topic	Lead	Time	Action
Call to Order	Chair	2	
Approve June 24, 2014 Minutes	Chair	5	Motion
Review Items			
• Follow-Up to the PARB's Comments about Its "Parks Maintenance Site Visits"	Kok	15	
• Minthorn Wetlands Area Signage*	Kok/Butler	15	
• Update on Four Parks Master Planning Consultant Selection Process/Next Steps	Kok/Butler	5	
• Update on Board of County Commissioners' Recent Meetings about the North Clackamas Parks and Recreation District Ballot Measure	Butler/Kok	10	
Project Updates (<i>including Riverfront Park</i>)	Kok/Butler	10	
Upcoming events	Butler	5	
Adjourn	Chair		Motion

* *Specific language will be presented at the meeting*

City of Milwaukie
Milwaukie Park and Recreation Board (PARB)
MEETING MINUTES
Milwaukie City Hall
June 24, 2014

Members Present: Bob Cooper (Chair), Lisa Gunion-Rinker (Vice Chair), Tony Anderson, Lisa Lashbrook, Mike Miller, & Lynn Sharp.

Absent: Ray Harris.

Staff/Visitors: Steve Butler (City staff liaison) and Jeroen Kok (North Clackamas Parks and Recreation District staff liaison)

Chair Cooper started the meeting by welcoming new member **Tony Anderson** to the PARB. **Member Anderson** said he works as a PIO for the Oregon Department of Forestry and had just moved to Milwaukie two months ago.

Minutes

The minutes from the May 20, 2014 meeting were unanimously approved, upon a motion by **Member Sharp** and a second by **Member Lashbrook**.

Recap of the 2014 PARB Presentation to the City Council

Chair Cooper said that he presented the 2014-15 PARB work plan to the Council, and that it seemed to be well received. **Councilor Gamba** asked if the PARB would be interested in helping the City pursue Tree City USA designation. **Member Gunion-Rinker** said that Portland was focused on increasing tree canopy and had just finished planting large trees in various neighborhoods.

Minthorn Wetlands Area

Mr. Butler showed photographs of two signs that are now posted along the roadside perimeter of the Minthorn area: one is a longstanding sign with “park rules” posted on it, while the second newer sign indicates that there is “habitat restoration in progress.” The PARB believed that the language on the longstanding sign should be made stronger and blunter, so it is usable by the Police Department to “trespass” violators from Minthorn. **Chair Cooper** suggested that the Police’s non-emergency number be included on a new sign. City and District staff will develop some proposed new language for consideration at the next PARB meeting.

Parks Maintenance Site Visits

The PARB members reported on their site visits to each park in Milwaukie (see the attached matrix – Attachment A to the minutes). For North Clackamas Park, **Member Sharp** asked if the District was leasing the fence. **Member Gunion-Rinker** asked if Balfour Park was supposed to be lit. Mr. Kok said he would check into these questions. **Member Lashbrook** asked about park hour enforcement. **Member Gunion-Rinker** suggested that the PARB review the parks on a monthly basis during the summer (vs. at beginning and the end of summer). The rest of the PARB agreed with that recommendation.

Update on Four Parks Master Plan RFQ

Mr. Kok reminded the PARB that five Statements of Qualification (SOQ) had been reviewed by a review panel made up of Jeroen Kok & Katie Dunham (NCPRD); Lynn Sharp (PARB), and Steve Butler (City of Milwaukie), and that the Panel had selected a finalist after having interviewed the two highest ranked firms. These types of interviews are not unusual, but language indicating the possibility of interviews was not included in the Request for Qualifications (RFQ); this situation resulted in the County's Purchasing Department deciding that a new RFQ needed to be issued. The new SOQs are to be reviewed by the Panel on July 2.

Other

Councilor Miller mentioned that existing City plans contain language that would extend 21st Avenue past Ledding Library and through Scott Park. He feels that the policy language should be removed for the following reasons: (1) encroachment onto the library's parking lot; (2) impact on Scott Park; (3) difficult to cross a water resource; and (4) may limit future library expansion.

Mr. Butler reported that Riverfront Park Phase 2 construction work was progressing well so far, and that the "in-water" work would start on or around July 1 as originally planned.

Member Gunion-Rinker expressed her thanks for the Phase 2 groundbreaking ceremony, and said that people are excited.

Mr. Kok reported on a few items:

- A portion of the Trolley Trail may need to be closed for part of the Riverfront Park construction period.
- Discussions between NCPRD and TriMet about the Kellogg Lake bike/pedestrian Bridge have been taking place.
- The Clackamas County Board of County Commissioners endorsed moving forward with the New District ballot measure. Two Public Hearings will be held on it – one in July and the other in early August. District staff will also be meeting with stakeholders (including the City of Milwaukie) about future capital projects and the potential for a \$25-30 million capital bond. **Member Sharp** said that the new District should first focus on maintenance. **Councilor Miller** pointed out that the rate being considered for the new District is the maximum amount, and that it doesn't mean that the District will start at the highest level.

Upcoming events

It was agreed that the July PARB meeting would occur on July 29 (vs. July 22).

Next Steps/Adjournment

A motion to adjourn was moved by **Member Gunion-Rinker** and seconded by **Member Lashbrook**; motion passed 5-0.

Milwaukie Parks and Recreation Board
Park Tour Comments (6-24-14)

PARK	ASSIGNED MEMBER	Overall Condition	Needs
Century Park	Bob Cooper	In good shape. It gets a lot of use	Loose tarp/fabric under swings
Spring Park	Bob Cooper	Not much litter	Telephone pole has fallen on part of the trail. There is a hole by the play structure's ladder. Berm on right side – decorative concrete slabs have been moved and made into a pile
North Clackamas Park (including dog park)	Lynn Sharp/Bob Cooper	Generally in good shape. Natural plantings are doing well	One horseshoe pit spike is missing. Invasive and noxious weeds are a problem. In the east section of the dog park, there is a dip that needs gravel. Lots of vandalism in the dog park. Vandalism at west gate.
Balfour Park	Lisa Gunion Rinker	Good condition. Mowing has occurred twice this year. Apple tree is used by local residents.	Some broken branches on Fir tree. Horse Chestnut trees have some broken limbs that could fall on someone. There is some erosion under a neighbor's fence, where a park tree was removed.
Ardenwald Park	Lisa Gunion-Rinker	Looks good. Shelter is in good shape.	<u>Suggestion</u> : This park could use an additional big tree.
Water Tower Park	Lisa Gunion-Rinker	Generally looked good.	Member G-R will do a more detailed review of the play structure.
Dogwood Park	Lisa Lashbrook	Needs some work	Right side of Park – the existing line of Dogwoods is not pleasing; needs a shade tree to be planted. Left side of Park – Lots of blackberries and litter.
Homewood Park	Lisa Lashbrook	Generally looks good. Many fallen trees left in place.	Needs some maintenance work. Habitat restoration sign being overtaken by vines.
Scott Park	Lisa Lashbrook	Needs some work	There is some trimming that is needed. Moss on walkway needs to be removed. Tree in parking lot planter needs to be replaced. <u>Suggestion</u> : Posting a sign explaining why people should not feed the ducks.
Furnberg Park	Lynn Sharp	Looks good	Mowing occurring too close to the boardwalk. <u>Suggestion</u> : Planting of more edibles in all parks in the City.
Stanley Park	Lynn Sharp	Well maintained	<u>Suggestion</u> : Plant more big trees and edibles
Wichita Park	Lynn Sharp	Generally good condition	None
Ball-Michel Park	Ray Harris		Northeast corner needs to be cut back (and possibly redesigned).