AGENDA
GOOD NEIGHBOR COMMITTEE

Wednesday, March 9, 2016
(*Moved to Wednesday for March Only due to Conflict with Officer of Year Dinner*)
5:30 – 7:00 p.m.

Kellogg Wastewater Treatment Plant, Administration Building
11525 SE McLoughlin Blvd.

5:30 - 5:35	**Welcome/Introductions**
5:35 - 5:40	**Review/Approval of minutes from February 9, 2016 meeting**
5:40 - 6:00	**Follow-up from previous meeting**
	Benches and path to table – Gary Parkin
	Kronberg Park Planning update – Charles Bird
	Monument sign and flagpole installation (Kellogg Water Resource Recovery Facility) – Charles Bird
6:00 - 6:15	**Mural or other art on clarifier walls (contact Rebecca Banyas – Chair of artMOB)**
6:15 - 6:25	**Funds Status Report – Karin Power**
	Kellogg Aeration Basin Cover Update – Greg Eyerly
6:25 – 6:45	**Committee Communications**
	Update on County meeting(s) - Karin Power
	Next KGNC meeting – Tuesday, April 12, 2016.
7:00	**Adjourn**

1. **Item:** Promote the findings of the Odor Study completed for the KGNC in Nov 2014. KGNC will advocate for odor control project funding in the CCSD1 capital improvement budget.

   Detail: The Odor Study identifies partial or full odor control at the aeration basins as providing the best value. KGNC will push for CCSD1 consideration in their Capital Improvement program.

   Status: Funds contingent on starting by June 2016. The project was committed in the CCSD1 budget this year and is expected to be under contract by March 2016.

   Activity: Committee to monitor implementation of plan.

   Timeframe: Thru 2017

2. **Item:** Planted screen

   Detail: A living screen of vegetation to obscure the plant and to disrupt the air flow from the plant to mix and dilute any smells before they arrive at residential areas.

   Status: Phase 1 planting was done in the fall of 2015. Several plants perished, were taken by beaver or are unaccounted for, and must be replaced.

   Activity: Monitor the plants, look for and fill any gaps, oversee long term maintenance.

   Timeframe: On going.

3. **Item:** Install path lighting along the path through the Kellogg Plant property.

   Detail: Lighting could improve safety and enhance utility of the public access property around the plant.

   Status: Staff is developing lighting options to consider

   Activity: Evaluate public sentiment and options for lighting to develop a plan for council to review.

   Timeframe: Design with cost estimate through spring 2016.

4. **Item:** Enhance public facilities in the treatment plant park.

   Detail: Install benches, maintain existing picnic tables, add tables and construct ADA path to picnic table.

   Status: Three benches are under construction. The concrete pads have been poured. Crushed stone paths are being designed for table access.

   Activity: Evaluate path options, propose number and location of facilities.

   Timeframe: Benches/pathway – place this spring, purchase/place tables: by summer.

5. **Item:** Kronberg Park

   Detail: A master plan has been developed. The neighborhoods have expressed interest in supporting the park and path connecting Island Station and Historic Milwaukie neighborhoods.

   Status: The city is discussing funding needs and sources.

   Activity: Evaluate the city's proposals and possible funding commitments and priorities relative to the committee's mandate and the wishes of the neighborhoods.

   Timeframe: This winter

6. **Item:** Keep watch on the Good Neighbor Funds.

   Detail: Gather reports from the City and County and track the fund balances. Manage the proposals presented to the City and track their fund impact and disposition.

   Status: Acceptable

   Activity: Monitor, audit, report and discuss at each committee meeting

   Timeframe: On going

GOOD NEIGHBOR COMMITTEE MINUTES

February 9, 2016 at 5:30pm
Kellogg Wastewater Treatment Plant, Administration Building
11525 SE McLoughlin Blvd.

Members Present:
Charles Bird, Chair
Karin Power, City Councilor (arrived at 6:12pm)
Neil Hankerson
Gary Klein
John Burns

Members Absent:
Carolyn Tomei

Staff Present:
Gary Parkin, City of Milwaukie
Greg Eyerly, WES

Guests:
Michael Park
Milo Denham

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MEETING NOTES

Introductions

Michael Park attended as a potential representative from Historic NDA, his second meeting.

Minutes from the January 12, 2016, meeting were approved.

Follow-up from previous meeting:

Gary Parkin gave an update on the quote for the crushed rock, ADA compliant path for access to the picnic table closest to the path. He presented a sketch as requested at the previous meeting and **the group voted their approval of the $2,745 quoted price to construct the path (4-0 vote just prior to Councilor Power's arrival).**

Charles showed a plan of the Island Station NDA's Kronberg Park proposal. The Island Station NDA announced their willingness to spend $5,000 for a place to walk. A discussion included a desire to explore the feasibility of relocating the signal just to the north of River Road moving it to further to just north of 22nd, effectively widening the intersection of 99E and River/22nd and allowing for crossing of the highway at the maintenance access (across from 22nd Ave). The idea will be presented at the next council meeting during public comment. An estimate is needed. **A motion to explore the idea and constructing the path from the bridge at an earlier date passed with a 5-0 vote.**

Review Bylaws

The bylaws were reviewed with no change considered necessary. **A motion stating such was approved with a 5-0 vote.**

Funds Status Report

Karin Power provided the treasurer's summary sheet and a brief report on fund balance and available funds. About $99,000 is available in the Good Neighbor (EDU) fund.

EDU calculation

Greg Eyerly discussed the Equivalent Dwelling Unit (EDU) and its use for billing usage of the treatment plant. An EDU is a single family residence that Clackamas County assumes uses 1000 gal per day. Most other providers assume a smaller amount of flow; Portland for example assumes 600 gal use per day. Greg said that WES will be looking at revising their definition.

Committee Communications:

Update from Karin: Charles attended the RiverHealth Board meeting last month and presented the Planting plan project

Karin also mentioned that co-investment talks continue; other cities didn't realize that only Milwaukie pays Good Neighbor funds.

Additional items discussed:

- Charles and Gary were approved by their respective NDAs to continue for another KGNC term. Neil will also be seeking reenlistment. (Gary Parkin to forward request to Jason Wachs with the City Manager's office to place this on City Council)
- Moving the March meeting from Tuesday March 8th (same evening as Police appreciation) to Wednesday March 9th was discussed. The group agreed that Wednesday March 9 would be acceptable.
- Add action item for next meeting: explore mural or other art on clarifier walls (contact Rebecca Banyas – Chair of artMOB)

Adjourned at 7:03pm

Charles Bird, Chair

Gary Parkin, City Liaison

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