



**AGENDA  
GOOD NEIGHBOR COMMITTEE**

Wednesday, January 8, 2014  
5:30 – 7:00 p.m.

Kellogg Wastewater Plant Administration Building  
11525 SE McLoughlin Blvd.

- 5:30 - 5:40 Welcome/Introductions
- 5:40 - 5:50 Review/Approval of minutes from Dec 11, 2013 meeting
- 5:50 - 6:00 Review financial status
- 6:00 - 6:30 Review Brown & Caldwell presentation on the Odor Alternatives analysis: Recommendations to follow, RiverHealth review, prelim look at timing.
- 6:30 - 6:50 Update on landscaping plan
- 6:50 - 7:00 Moving forward/Items for next meeting
- 7:00 Adjourn

Project list (for tracking purposes):

<u>Name</u>	<u>Status</u>
1. Riverfront Park	Committee/City Council approved, request sent to WES
2. Planting screen	Preliminary plan shown to Committee, Planning Dept. Karin/Gail working on bids for preliminary work
3. Property acquisition	Discussed at June 12 <sup>th</sup> meeting – back burner, checking grants
4. Replace lighting along path	Discussed at Oct. 2013 meeting. Greg to check Energy Trust options.

**GOOD NEIGHBOR COMMITTEE MEETING MINUTES**  
**December 13, 2013 at 5:30 pm**  
**Kellogg Creek Treatment Plant, Administration Building**  
**11525 SE McLoughlin Blvd.**

**Members Present:**

**Karin Power, Chair**  
**Dion Shepard**  
**Sara Baden**  
**Gary Klein**  
**Neil Hankerson**  
**Charles Bird (by phone)**

**Members Absent:**

**Mayor Jeremy Ferguson, Vice Chair**

**Staff Present:**

**Gary Parkin, COM**  
**Doug Rumpel, WES**  
**Gail Shalom, WES**

**Guest:**

**Dan Platter, Island Station resident**  
**Charles Brucker, PLACE Studio (landscape architecture)**

**MEETING NOTES**

1. Minutes from the October and November meetings were approved.
2. Financial status – not reviewed – Greg Geist attended the RiverHealth Board meeting that was held the same night.
3. Brown & Caldwell Presentation from the November meeting was discussed – a follow-up report with recommendations is anticipated. The aeration basin was noted as an odor source – sludge load out also may contribute. The RiverHealth Board is meeting tonight (12-11-13) to discuss the plan. Questions were brought up about when to act and what was the “best bang for a buck”.
4. Landscaping Plan update – Dan Platter reviewed the landscape plan that he developed with several GNC members. The plan provides a depth of knowledge and understanding of the area. Charles Brucker from PLACE studio followed up Dan’s presentation with a presentation of the scope of work his firm has submitted for the landscape project. It is a comprehensive scope encompassing design development through construction

administration. The group unanimously approved a motion to formally request the funding of the landscaping design and construction (the motion, in memo form, is attached).

5. Lighting along the path was discussed. An outline for moving forward as proposed:
  1. What do we have?
  2. Perform maintenance
  3. Survey the lighting – where are dark spots?
  4. Check with Energy TrustAlso noted was the lack of lighting in front of the Plant office.
6. Meeting adjourn: 8:10 pm

**Action Items**

- Greg – Next steps for odor study, B& C to provide report?

---

Karin Power, Chair

---

Gary Parkin, Scribe



## Memorandum

**To:** Bill Monahan, City Manager

**From:** Gary Parkin, Staff Liaison to the Kellogg Good Neighbor Committee (GNC)

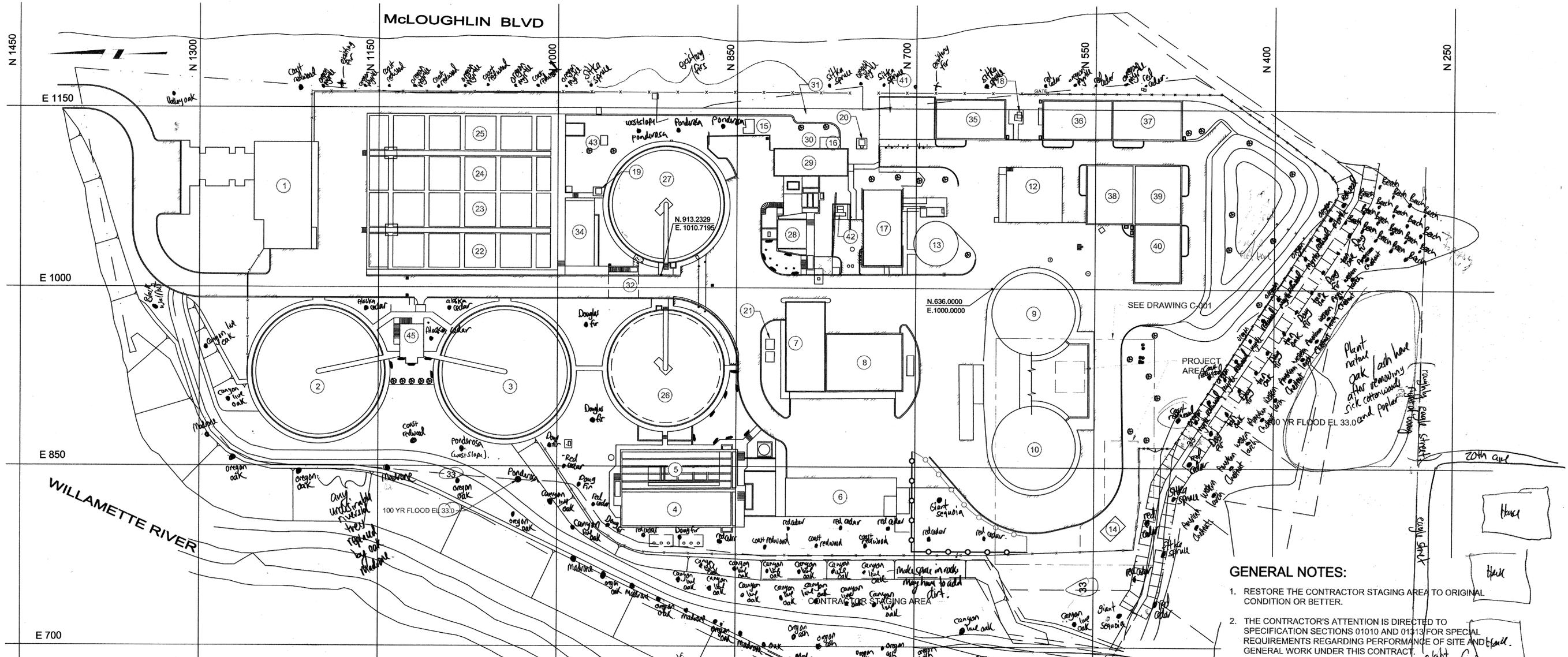
**cc:**

**Date:** December 12, 2013

**Re:** Request for the release of Good Neighbor funds for the GNC recommended landscaping project for the Kellogg Treatment Plant

---

The Kellogg Good Neighbor Committee, at their December 11, 2013 meeting, made and passed unanimously a motion asking the City to request the disbursement of funds from the Good Neighbor Fund held by Clackamas County Sewer District #1 (established per paragraph 4.11 of IGA between CCSD1 and Milwaukie) in the amount of up to \$150,000 for the purposes of landscaping around the Kellogg Treatment Plant. The County (WES) will administer the work.



- GENERAL NOTES:**
- RESTORE THE CONTRACTOR STAGING AREA TO ORIGINAL CONDITION OR BETTER.
  - THE CONTRACTOR'S ATTENTION IS DIRECTED TO SPECIFICATION SECTIONS 01010 AND 01113 FOR SPECIAL REQUIREMENTS REGARDING PERFORMANCE OF SITE AND GENERAL WORK UNDER THIS CONTRACT.

**EXISTING FACILITY INDEX**

1 ADMINISTRATION BUILDING	7 CHLORINE BUILDING, AKA CHEMICAL BUILDING	13 SLUDGE HOLDING TANK	18 LOWER KELLOGG SAMPLE STATION	22 AERATION BASIN NO. 1	28 HEADWORKS BUILDING	32 PRIMARY SLUDGE PUMPING STATION	37 BIOFILTER CELL No. 3	42 TRANSFORMER T4
2 SECONDARY CLARIFIER NO.1	8 LUNCH ROOM BUILDING	14 DIGESTER GAS INCINERATOR	19 TRANSFORMER T1	23 AERATION BASIN NO. 2	29 INFLUENT PUMP STATION DRY WELL AND ELECTRICAL AREA	33 NOT USED	38 BIOFILTER CELL No. 4	43 GROUND WATER WELL (W4)
3 SECONDARY CLARIFIER NO.2	9 ANAEROBIC DIGESTER NO.1	15 MILWAUKIE METERING STATION	20 TRANSFORMER T2	24 AERATION BASIN NO. 3	30 INFLUENT PUMP STATION WET WELL	35 BIOFILTER CELL No. 1	39 BIOFILTER CELL No. 5	44 NOT USED
4 CHLORINE CONTACT CHAMBER	10 ANAEROBIC DIGESTER NO.2	16 BACKUP GENERATOR FUEL	21 TRANSFORMER T3	25 AERATION BASIN NO. 4	31 INFLUENT JUNCTION BOX	36 BIOFILTER CELL No. 2	40 BIOFILTER CELL No. 6	45 SECONDARY SLUDGE PUMP
5 UV DISINFECTION	11 NOT USED	17 SOLIDS HANDLING BUILDING		26 PRIMARY CLARIFIER NO. 1		41 BLOWER STATION ODOROUS AIR	46 EXISTING PLANT WATER PUMP STATION (W3LP SUPPLY)	
6 OPERATIONS / MAINTENANCE BLDG	12 CARBON ABSORPTION STATION (ODOR CONTROL)			27 PRIMARY CLARIFIER NO. 2				

**DRAWING LIST**

G-001 SITE KEY PLAN AND DRAWING LIST