

# AGENDA

## CITIZENS UTILITY ADVISORY BOARD

Wednesday, November 30, 2011  
6:00 p.m.

**JOHNSON CREEK FACILITY CONFERENCE ROOM**  
**6101 SE JOHNSON CREEK BLVD.**

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|-------|--|--------------|
| I.    | CALL TO ORDER  | CUAB Chair   |
| II.   | INTRODUCTIONS  | CUAB Chair   |
| III.  | CONSENT AGENDA   | CUAB Board   |
|       | A. Approve Minutes from November 2, 2011   |              |
| IV.   | REPORTS  | Gary Parkin  |
|       | Report on the Capital Improvement Plan, looking ahead for the upcoming budget preparation (Materials will be provided at the meeting). |              |
| V.    | DISCUSSION   |              |
| VI.   | MATTERS FROM THE BOARD   | CUAB Members |
| VII.  | OTHER  |              |
| VIII. | INFORMATION SHARING  | ALL          |
| IX.   | FUTURE MEETING DATE/AGENDA ITEMS   | ALL          |
|       | Next meeting: Wednesday, January 4, 2012   |              |
| X.    | ADJOURN  |              |

**CUAB MEETING MINUTES**  
**Wednesday, November 2, 2011**  
**Johnson Creek Facility Conference Room**  
**6101 SE Johnson Creek Blvd.**

**Members Present**

Charles Bird, Chair  
Beth Kelland, Vice Chair  
Bob Hatz  
Mike Scolar  
Monty Schroeder

**Staff Present**

Gary Parkin, Engineering Director

I. CALL TO ORDER

Chair Bird called the meeting to order at 6:15 p.m.

II. INTRODUCTIONS

III. CONSENT AGENDA

Minutes from the September 21, 2011 and October 5, 2011 meetings were approved.

IV. REPORTS

Gary reported on the upcoming Capital Improvement Plan (CIP), presenting information from the Water, Wastewater, Storm Drainage, and Transportation systems. The projects in the current CIP were reviewed.

Key points raised were:

- Set aside transportation dollars for “great” projects
- Dedicated funds for SSMP to be spent
- Water: lower use has led to lower revenue (thought to be anomaly)
- Move resources (1/2 FTE) to balance resources between funds

V. DISCUSSION

Briefly discussed wastewater treatment issues, City team will be the Mayor and City Attorney (WES team: Commissioner Savas and attorney). Also mentioned was the EDU audit (part of the settlement agreement), WES asked to begin it.

VI. MATTERS FROM THE BOARD

Bob discussed the issue of “snowbirds” and their billing. Last year under Andy’s direction, the CUAB made a motion to do away with bill suspension in agreement with Andy’s recommendation. The practice seems to have not taken place as Bob’s neighbor applied for and received relief.

The CUAB still supports the policy recommended by Andy, and would like an explanation about why it is not the current policy.

V. OTHER

VI. INFORMATION SHARING ALL

VII. FUTURE MEETING DATE/AGENDA ITEMS ALL

Next meeting will be November 30, 2011 at 6:00 p.m. at the Johnson Creek facility to accommodate Charles’ schedule.

VIII. ADJOURN

The meeting ended at 7:58 p.m.

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Charles Bird, Chair

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Gary Parkin, Scribe