

AGENDA

CITIZENS UTILITY ADVISORY BOARD

Wednesday, November 7, 2012
6:00 p.m.

JOHNSON CREEK FACILITY CONFERENCE ROOM
6101 SE JOHNSON CREEK BLVD.

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| I. | CALL TO ORDER | CUAB Chair |
| II. | INTRODUCTIONS | CUAB Chair |
| III. | CONSENT AGENDA | CUAB Board |
| | A. Approve Minutes from October 3, 2012 | |
| IV. | REPORTS | Fletcher Davis -
Rate consultant (via
teleconference) |
| | Review Cost of Service report as part of the Wastewater Rate Study (materials later) | |
| V. | DISCUSSION | |
| | No Items | |
| VI. | MATTERS FROM THE BOARD | CUAB Members |
| VII. | OTHER | |
| VIII. | INFORMATION SHARING | ALL |
| IX. | FUTURE MEETING DATE/AGENDA ITEMS | ALL |
| | Next meeting: Thursday, November 29, 2012
Special meeting to prepare for Council action on December 4 th . | |
| X. | ADJOURN | |

CUAB MEETING MINUTES
Wednesday, October 3, 2012
Johnson Creek Facility Conference Room
6101 SE Johnson Creek Blvd.

Members Present

Beth Kelland, Chair
Kevin Hasey
Monty Schroeder

Members Absent

Mike Scolar
Vincent Alvarez, Vice Chair

Staff Present

Gary Parkin, PW Operations Director

Guest: Fletcher Davis, Rate Consultant with StepWise Utility Advisors

I. CALL TO ORDER

The meeting began at 6:02 p.m.

II. INTRODUCTIONS

III. CONSENT AGENDA

The meeting minutes of the September 20, 2012 meeting were approved.

IV. REPORTS

Fletcher Davis provided information on the Wastewater Rate Study. The focus of this part of the study was the financial analysis, checking the City's current customer base and revenue stream.

Key points:

- CUAB favored the option presented that raised rates as the rate structure is implemented and then don't raise rates again until 2015.
- CUAB supported fixed charges for CCSD#1 treatment cost.
- Three of four rate components (Personal Services, M&S, and Treatment costs) are fixed, only the Capital Outlay component is considered variable.
- Beth expressed a concern for the business impact that may result from charging for extra strength flow (BOD/TSS), we still need to see the effect from this part of the rate structure.

- The rate structure looks like it will have a fixed charge to all and a small variable component to better mimic requirements (mostly fixed).
- Basing the rate on meter size was brought up and will be looked at.
- Debt was looked on as undesirable, in spite of low interest rates.

V. DISCUSSION

None.

VI. MATTERS FROM THE BOARD

None.

VII. INFORMATION SHARING

None.

VIII. FUTURE MEETING DATE/AGENDA ITEMS

The next meeting was tentatively scheduled for November 7th. The cost of Service will be presented.

A November 29th meeting will be needed to prepare recommendation for the Dec 4th City Council Work Session.

IX. ADJOURN

The meeting ended at 8:20 p.m.

Beth Kelland, Chair

Gary Parkin, Scribe