

WORK SESSION

**MILWAUKIE CITY COUNCIL
WORK SESSION
MARCH 20, 2012**

MILWAUKIE CITY HALL

Conference Room
10722 SE Main Street

A light dinner will be served

WORK SESSION – 5:00 P.M.

| | <u>Time</u> | <u>Topic</u> | <u>Presenter</u> | <u>Page #</u> |
|----|-------------|------------------------------------------------------------|------------------|---------------|
| 1. | 5:00 p.m. | City Manager's Report | Bill Monahan | |
| 2. | 5:30 p.m. | City of Milwaukie Emergency Operations Plan Implementation | Dave Rash | 1 |
| 3. | 6:45 p.m. | Adjournment | | |

Information

Executive Session: The City Council may meet in executive session pursuant to ORS 192.660(2). All discussions are confidential and those present may disclose nothing from the Session. Representatives of the news media are allowed to attend Executive Sessions as provided by ORS 192.660(3) but must not disclose any information discussed. No Executive Session may be held for the purpose of taking any final action or making any final decision. Executive Sessions are closed to the public.

Public Notice

- The Council may vote in work session on non-legislative issues.
- The time listed for each discussion item is approximate. The actual time at which each item is considered may change due to the length of time devoted to the one previous to it.
- The Council requests that all pagers and cell phones be either set on silent mode or turned off during the meeting.
- The City of Milwaukie is committed to providing equal access to information and public meetings per the Americans with Disabilities (ADA). If you need special accommodations, please call 503.786.7502 or email ocr@ci.milwaukie.or.us at least 48 hours prior to the meeting.



Agenda Item: WS. 2.
Meeting Date: 3/20/12

To: Mayor and City Council
Through: Bill Monahan, City Manager
From: Dave Rash, Police Captain (Emergency Manager)
Subject: Implementation of the City of Milwaukie's Emergency Operations Plan
Date: March 7, 2012

ACTION REQUESTED

Approval of the revised City of Milwaukie Emergency Operations Plan dated February 2012.

HISTORY OF PRIOR ACTIONS AND DISCUSSIONS

The current City of Milwaukie Emergency Plan was adopted by City Council in the later part of 1999. The plan needs to be updated from its current language. The current plan is located in the city code: **1.15.010 PLAN ADOPTED "The City of Milwaukie Emergency Operations Plan dated September 1999 is adopted pursuant to ORS Chapter 401. (Ord. 1864 § 1 (part), 1999)"**

BACKGROUND

Project Background:

In an effort to standardize operational planning for emergency response, Oregon Emergency Management (OEM) initiated a phased Emergency Planning Project to update selected county- and city-level Emergency Operations Plans (EOPs). The overall goal of the Emergency Planning Project is to enhance county, city and tribal emergency management plans to increase statewide consistency and National Incident Management System (NIMS) compliance while addressing risks and needs unique to individual jurisdictions. The updated EOP is intended to be as consistent as possible with the following key national and state guidance principles concerning all-hazard emergency planning and response:

1. U.S. Department of Homeland Security National Response Framework
2. National Incident Management System
3. The Federal Emergency Management Agency Comprehensive Preparedness Guide 101
4. The Oregon Emergency Management EOP
5. The Clackamas County EOP.

OEM provides suggested minimal plan requirements and guidance for city, county, and tribal implementation to ensure that updated EOPs meet the needs of their stakeholders and comply with the requirements of NIMS. The suggested minimum requirements are:

- **Basic Plan:** The Basic Plan will outline the overall city emergency management organization, describe specific roles and responsibilities, present command and control structure(s), and summarize the overall concept of operations encompassing an all-hazards approach to response.
- **Appendices:** The appendices will present supplemental information in support of referenced plans, procedures, and concepts highlighted in the basic plan.
- **Functional Annexes and Incident-Specific Annexes:** The FAs and IAs will describe agency and/or function-specific procedures, summarize capabilities and resources needed to support various types of incidents, define essential response personnel and support staff, and outline core competencies required for specified contingencies.

In 2009, the City of Milwaukie elected to participate in the State EOP Project and then City Manager, Mike Swanson, signed the necessary participation paperwork. During a bid process at the State level, Ecology and Environment, Inc was awarded the bid to be the provider of the updated emergency operations plans.

In January 2011, selected personnel from the city consisting of department heads and staff and CERT Coordinator, Linda Hedges started the process of updating the city's emergency operations plans.

The updated plans were completed in February 2012 and allows the City to have a plan consistent with other jurisdictions throughout the State of Oregon, ensures the City is complying with the requirements of NIMS, and is flexible to the City's specific abilities.

CONCURRENCE: The City Council concurs in the adoption of this Plan.

FISCAL IMPACTS: None

WORK LOAD IMPACTS: Minimal