

STUDY SESSION

**MILWAUKIE CITY COUNCIL
STUDY SESSION
APRIL 24, 2012**

MILWAUKIE CITY HALL

Conference Room
10722 SE Main Street

STUDY SESSION – 5:00 p.m.

Discussion Items:

	<u>Time</u>	<u>Topic</u>	<u>Presenter</u>	<u>Page #</u>
1.	5:00 p.m.	Discussion of Sidewalk Issues in Milwaukie	Bill Monahan & Tim Salyers	1
2.	5:45 p.m.	Economic Development Management	Kenny Asher	
3.	6:30 p.m.	Introduction of Stormwater Master Plan Consultant Jim Harper, Brown & Caldwell	Gary Parkin	
4.	7:00 p.m.	Discussion of Youth Representatives on Boards, Commissions, and Committees	Teri Bankhead	3

Information

Executive Session: The City Council may meet in executive session pursuant to ORS 192.660(2). All discussions are confidential and those present may disclose nothing from the Session. Representatives of the news media are allowed to attend Executive Sessions as provided by ORS 192.660(3) but must not disclose any information discussed. No Executive Session may be held for the purpose of taking any final action or making any final decision. Executive Sessions are closed to the public.

Public Notice

- The Council may vote in work session on non-legislative issues.
- The time listed for each discussion item is approximate. The actual time at which each item is considered may change due to the length of time devoted to the one previous to it.
- The Council requests that all pagers and cell phones be either set on silent mode or turned off during the meeting.
- The City of Milwaukie is committed to providing equal access to information and public meetings per the Americans with Disabilities Act (ADA). If you need special accommodations, please call 503.786.7502 or email ocr@ci.milwaukie.or.us at least 48 hours prior to the meeting.



Agenda Item: 1.
Meeting Date: 4/24/12

COUNCIL AGENDA ITEM SUMMARY

Issue/Agenda Title: Sidewalks

Prepared By: Bill Monahan

Dept. Head Approval: Bill Monahan

City Manager Approval: Bill Monahan

Reviewed by City Manager: April 10, 2012

ISSUES BEFORE THE COUNCIL

Sidewalks are an issue within the community in a variety of ways. Some areas of the City have existing sidewalks that meet all standards. In other cases, areas are either lacking sidewalks entirely, or the existing sidewalks are substandard, broken, or poorly maintained. The responsibility for sidewalk maintenance is not universally understood by citizens and property owners. As a result, in some cases safety conditions are not addressed creating potential for accidents and liability;

The City Council recently adopted a goal to explore the possibility of a program to address sidewalk issues. The purpose of the study session discussion is to provide council with background information and context for a discussion of how to proceed to design a program to address the Council goal.

STAFF RECOMMENDATION

Council should engage in a study session conversation with members of staff from city management, engineering, finance, and code enforcement to review the present issues related to sidewalks in Milwaukie and discuss ideas to address the Council goal.

KEY FACTS & INFORMATION SUMMARY

Responsibility for sidewalks is described in MMC Chapter 12.04. It is the duty of owners of land adjoining any street in the City to maintain in good repair and safe condition the sidewalks in front of the land (MMC 12.04.010 A.). This language is typical of that in many codes of cities in Oregon, as is MMC 12.04.060 which states that "the owners of land adjoining any street in the City shall be liable to any person suffering injury by reason of failure to maintain in good repair or safe condition the sidewalk in

front of the land. The City disclaims any liability to any person suffering personal injury or property damage by reason of the owner's negligence in failing to maintain a sidewalk abutting the owner's property in good repair and safe condition."

Although the code places responsibility for sidewalks on property owners, the perception of many members of the public is that the City is responsible for building and maintaining sidewalks. The public may expect that the City is responsible for completing the system of sidewalks throughout the community, for maintaining sidewalks in the downtown, and for street trees and street furniture that are in place along with sidewalks. In our discussion about the sidewalk issue, it would be appropriate to include consideration of the public perception as well as the historical actions that have contributed to the system that is now in place.

OTHER ALTERNATIVES CONSIDERED

Hold no discussion of the issues at this time.

CITY COUNCIL GOALS

Draft Goal discussed by Council: Under the goal to allocate resources within the Capital Improvement Plan, Council discussed conducting an analysis of a possible sidewalk maintenance/improvement fee program – considering sidewalk walkability in neighborhoods and designation of safety corridors in school zones.

ATTACHMENT LIST

Chapter 12.04 of the Milwaukie Municipal Code

FISCAL NOTES

No fiscal impact unless a program is initiated where the city funds sidewalk repairs or construction or takes a proactive role to provide notice to property owners of "Notice to Repair Sidewalk" as required by MMC 12.04.020 and engage in a pro-active program of enforcement.



Agenda Item: 4.
Meeting Date: 4/24/12

To: Mayor and City Council
Through: Bill Monahan, City Manager
From: Teri Bankhead, Asst. to the City Manager
Subject: Youth on Boards, Commissions and Committees
Date: April 11, 2012

Action Requested

No action requested. Staff would like to discuss with Council adding students to the City's boards, commissions, and committees and determine if there is enough interest to proceed.

History of Prior Actions and Discussions

Staff has been working with Council over the last year to formalize the process for filling vacancies on the BCC's. During this time, there have been informal discussions about adding students to boards.

Background

Milwaukie has eight official boards, commissions and committees and two task forces: Budget Committee, CUAB, Design and Landmarks Committee, Library Board, Milwaukie Arts Committee, Parks and Recreation Board, Planning Commission, Public Safety Advisory Committee, Library Expansion Task Force, Riverfront Task Force.

To date, only PSAC has a student representative from the high school. This student is an additional member beyond the 11 official seats, which is comprised of 7 people from the NDAs and 4 at-large members. The student also does not vote on PSAC issues and was recommended by the high school.

Staff would like to pose some questions for Council discussion:

Would Council like to add students to all or some of the City boards?
What role would the students play on a board?
Would they be an official seat, or an addition to the existing make-up?
Would they be voting or non-voting members?
How would their terms be structured? Only one academic school year?

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How would the students be recruited? (Assuming this would require a cooperative agreement with the middle and high schools.)
Would they be appointed through resolution like other members?

Other variations of having youth involved include a more formal youth advisory council or council shadowing.

Many cities have youth advisory councils that act in an advisory capacity to Council on issues surrounding youth in their communities. Some cities with YAC's include: Portland, Happy Valley, Tigard, Tualatin, and Gresham. West Linn has a Parks and Recreation Teen Advisory Committee. These groups are facilitated by a city staff person, meet once or twice a month, and may have a dedicated budget for community events, meeting materials and/or meals, and travel. Milwaukie does not have such a council established by charter. This could be a consideration for Council in the future, however, staff recommends not taking this step at this time due to limited staffing and fiscal resources.

Other cities, such as Sandy, have a "Shadow Council". Students sit with the Council at the dais during the meetings and are occasionally asked for comments. Students are generally referred through the high school civics teachers. The City has seen better success when the school district has been more supportive of the program and students are offered some sort of credit from the school. Without both of these, the interest from the students tends to diminish.

Is Council interested in getting the youth more involved in the city efforts, and if so, at what level?

Concurrence

NA

Fiscal Impact

Determined by the level of program

Work Load Impacts

Any new program would require additional staff resources

Alternatives

Continue with the current BCC program where only PSAC has a student representative

Attachments

NA