



Ledding Library Board Meeting Minutes

June 22, 2009
Ledding Library Pond House

Meeting called by: Library Board Chairperson, Colleen Schacht

Board Members present: Ron Rasch, Mark Docken, David Janusz and Ed Zumwalt.

Board Members Absent: Robert Biswas Diener and Tom Hogan

Library staff: Joe Sandfort

Meeting Minutes

Call to order: Library Board Chairperson Colleen Schacht called the meeting to order at 6:30 pm.

Approval of minutes: The minutes of the May Library Board meeting were approved.

New business

Librarian's report: Library Director Joe Sandfort reported that the library's budget, as part of the overall city budget, was approved by the Milwaukie City Council on June 16, 2009. As a result of this approval, the library plans to expand the hours it is open to the public on September 1, 2009. These new hours are Monday, Tuesday, Wednesday and Thursday from 10:00 am to 9:00 pm; Friday and Saturday from 10:00 am to 6:00 pm and on Sunday from noon to 6:00 pm. Working with the city's human resources department, library staff have set up a schedule for the hiring process that will take place during the next two months. The new 36-hour-per-week librarian position was opened on June 17, 2009 and will close on June 24, 2009. The interviews for the librarian position will be held on June 29, 2009. Interviews for the new library aide 2 position will be held during July as part of an internal hiring process. Several library aide 1 positions

will be filled during August. Joe then explained that beginning on July 1, 2009, people living within the city limits of Damascus and Johnson City will be required to pay \$95 per year for library service in Clackamas County. The city councils of both Damascus and Johnson City decided not to be a part of the library district; therefore, citizens in these two cities are no longer paying for library services through their property taxes. Joe then said that the deck which was formerly on the back of the Pond House was removed during May. It was subsequently discovered that a permit had not been issued for this project. A stop work order has been placed on the deck project. A pre-application meeting, to be attended by planning department staff, library staff and representatives from the Board and the Friends of the Library, will be held at the Pond House on June 25, 2009. Library Board members indicated their support of the planning process and understood that the deck project needs to meet all applicable city codes. Board members also expressed their feelings of relief that the old deck, which was unsafe, had been removed. Joe then reported that the Pond House Book Store will open on Friday, June 26. The plan currently is for the store to be open on Fridays and Saturdays from 10:00 am to 3:00 pm. Joe then said that the upgrade of the public Internet workstations will take place on June 25 and June 26. New tables, which will be adjustable for people in wheelchairs, and new computers will provide library patrons with a much more efficient and pleasant Internet experience. Internet service will not be provided during the transition period. Joe reported that the library staff is busily being trained in the operation of the new computer system (called Symphony) that will be making its debut on July 30. A meeting / training session attended by almost the entire staff was held in early June at which a library network representative provided a basic introduction to the new system. Several staff members have attended training sessions at the library network office; demonstration copies of the new system have been placed on each staff computer, allowing library employees to practice on how to use the new system. Some library services will be restricted during the migration period. Joe also said that the Laure Redmond "Self Esteem Saves You" program and the Authors' Quarterly program series were approved by email votes after the conclusion of the May 2009 meeting. Joe then concluded his report by expressing both his and Friends' President Carol Kay's appreciation of the help that the Board members have given to the Sunday Market book selling project.

Election of Library Board officers for FY 2009-2010:

Library Board member Tom Hogan was nominated by Mark Docken to assume the Library Board Chairperson role for FY2009-2010. This nomination was seconded by Ron Rasch and approved unanimously by the Board. Ed Zumwalt then nominated Mark Docken to be Vice Chair for FY2009-2010 and this nomination was seconded by Ron Rasch. Mark Docken was then elected in a unanimous vote to the position of Vice Chair.

Poetry Series update: Library Board Chair Colleen Schacht provided the poetry series update in Tom Hogan's absence. Colleen noted that the poetry series

ended on an especially successful note with Willa Scheberg reading her poetry on June 10. The workshops, the Stafford birthday celebration, youth events and the visit of Poet Laureate Lawson Inada all contributed to a very positive year of poetry in Milwaukie. The Poetry Committee is in the midst of selecting poets for the 2009-2010 season and will be producing publicity in the near future. Planning for the Poetry Picnic, which will be held on July 25, is nearing completion as well. Colleen Schacht was commended for assisting in the filming of Willa Scheberg's reading and Tom Hogan for his tireless efforts in creating such a successful endeavor.

General discussion: Ed Zumwalt announced that the 11th Annual Scott Park Summer Concert Series would start on June 24 at noon. There will be ten concerts this summer, ending on August 26. Ed secured concert funding from local businesses and is once again presenting an array of excellent musicians. A Papa Murphy's truck will be on site for each concert, and the Friends of the Ledding Library will be selling snacks as well. Colleen then recommended that the Board address its 2009-2009 work plan at future meetings and that the goal setting process for 2009-2010 begin soon.

The meeting was adjourned at 7:50 PM.