

AGENDA

CITIZENS UTILITY ADVISORY BOARD

Wednesday, January 9, 2008
6:00 p.m.

JOHNSON CREEK FACILITY CONFERENCE ROOM
6101 SE JOHNSON CREEK BLVD.

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| I. | CALL TO ORDER | CUAB Chair |
| II. | INTRODUCTIONS | CUAB Chair |
| III. | CONSENT AGENDA | CUAB Board |
| | A. December 5, 2007, Minutes | |
| IV. | REPORTS | |
| | A. Wastewater Master Plan Update | Gary Parkin |
| | B. Capital Improvement Plan | Gary Parkin |
| V. | DISCUSSION | |
| | A. Work Plan | Gary Parkin |
| | B. Recruitment | CUAB Board |
| VI. | MATTERS FROM THE BOARD | CUAB Members |
| VII. | OTHER | |
| VIII. | INFORMATION SHARING | ALL |
| IX. | FUTURE MEETING DATE/AGENDA ITEMS | ALL |
| X. | ADJOURN | |

CUAB MEETING MINUTES
Wednesday, December 5, 2007
Johnson Creek Facility Conference Room
6101 SE Johnson Creek Blvd.

Members Present

Bob Hatz, Chair
Charles Bird, Vice Chair
Ed Miller

Members Absent

Betty Chandler

Staff Present

Gary Parkin, Engineering Director

I. CALL TO ORDER

Chair Hatz called the meeting to order at 6:00 p.m.

II. INTRODUCTIONS—None.

III. CONSENT AGENDA

Minutes from the last meeting (11/7/07) were approved.

IV. REPORTS

A. Wastewater Master Plan

Gary discussed issues related to the lack of response to the City's RFP for the master plan update (due date: November 20, 2007). Main issue is related to completing the unadopted 2004 update.

The RFP will be readvertised this week with a clarification that the work completed for the 2004 update project will be accepted by the City with the consultant responsible only to summarize the 2004 work. This, along with meeting ahead of time with consultants, will hopefully raise interest in the project resulting in good proposal submittals.

B. Street Surface Maintenance Program Annual Report

Gary presented a draft of the report to be presented to the City Council at their December 18, 2007, meeting. Highlights reviewed: gas tax revenues are higher than estimated by more than 50%, upcoming projects: Oak/Washington this spring and King Road this summer.

V. DISCUSSION

A. Neighborhood Safety Program

Gary presented the draft plan for the Pedestrian Safety/Neighborhood Traffic Management program that the PSAC is reviewing. The CUAB agreed that the issue is outside of their realm and, while not opposed to the program in any way, will forgo additional comment (PSAC's jurisdiction).

B. Capital Improvement Plan

The group briefly discussed the upcoming process for the CIP. Gary mentioned the flooding issues from earlier in the week (12/3/07) and will bring info to the next meeting.

VI. MATTERS FROM THE BOARD

Continuing the thoughts from the previous meeting concerning the fact that three board members will be ending their terms in March 2008 (all but Ed), the following ideas were shared about generating interest in participating in the CUAB: *Pilot* article, ask NDA, contact Grady.

Bob mentioned relinquishing the chairmanship, Gary to check on process.

VII. OTHER—None.

VIII. INFORMATION SHARING—None.

IX. FUTURE MEETING DATE/AGENDA ITEMS

Wednesday, January 9, 2008 (City Council meeting on January 2)

Review work plan

X. ADJOURN

The meeting adjourned at 8:15 p.m.

Bob Hatz, Chair

Gary Parkin, Scribe

CUAB/Engineering Department Work Plan 2007/2008

Item	Definition	Status	Complete Date
1. Street improvement funding program	Explore options for defining needed street improvements using Pavement Management System (PMS). Develop funding alternatives to pay for improvements. Engage the community in a process to determine what level of improvements, if any, will be funded.	Program instituted by CC on Jan 2, 2007. CUAB to provide review of implementation including street selection and allocation of funding	Ongoing
2. 2008-2012 CIP	Review and make recommendations to Council on the Capital Improvement Plan for next 5 years. Make recommendations to City Council.	Final draft due for first Budget Comm. meeting Apr 10, '07.	Present to CUAB March 7 2007; forward to Budget Committee April; City Council May 2007.
3. Wastewater Master Plan & future of wastewater treatment in Clackamas County	Update unadopted 2004 Master Plan adding maintenance needs and projects.	Master plan proposed for '07-08 fiscal year. It will reflect CCSD1 CAC recommendations for treatment plans, expected in Spring '07.	CUAB to review technical reports beginning fall 2007. Project completion in spring 2008.
4. Water Master Plan	Update 2001 Master Plan, define capital and maintenance needs.	Master plan proposed for '07-08 fiscal year.	CUAB to review technical reports beginning fall 2007. Project completion in fall 2008.
5. Johnson Cr. Blvd. wastewater extension and annexation project	Boundaries include unsewered areas north/south of JC offices; extension estimate prepared; seeking funding alternatives in addition to CDBG.	Outreach to community will determine project political feasibility.	Outreach: Mar/Apr '07.
6. Neighborhood Safety Program	Develop program to provide process for traffic calming, street lighting requests.	Work with staff to define need, criteria and funding level for 2008-09 budget proposal.	Complete by January 2008.